



City of Rio Communities
360 Rio Communities Blvd.
Rio Communities, NM 87002
www.riocomunities.net
(505) 861-6803

REPLATTING REQUIREMENTS CHECKLIST

A Replat replaces all or part of an officially recorded Final Plat. The Replat approval process will begin once the necessary documents and fees, listed below, are submitted with the application and have been reviewed by city staff.

Application Checklist

- Letter Requesting Replatting
- Completed Application
- Application Fee of \$250.00
- Planned land use design, including buffer zone for industrial use area of property, proposed public roads, and all proposed and existing NMDOT access points.

Checklist - Upon Approval of Replat

- Three (3) – 24"x36" folded and collated copies of Final Replat
- One (1) digital copy in .pdf format
- Two (2) – 24"x36" mylar of the Plat to be filed at City Hall
- One (1) copy of Replat filed with Valencia County Clerk's office



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APPLICATION FOR REPLATTING OF PROPERTY

Application Fee (\$250) Paid

| | | | |
|--|-------------------|--------------------------|------------------------|
| Type of Plat: (Circle one) | Fast-track | Preliminary | Final |
| Property Owner Name: | | | |
| Address: | Street: | City: | State: |
| Phone: | | Email: | |
| Name of Applicant: | | | |
| Agent: (If partnership, provide proof that agent has legal authorization to sign documents). | | | |
| Agent Phone: | | Agent Email: | |
| Proof of taxes being current | | | |
| Legal Description of Property: Add attachment if needed | | | |
| Subdivision: | UPC #: | Lot #: | Block #: |
| Address /Legal Description: Attach document if needed. | | | Existing plat map #'s: |
| Explanation of Request: Attach documentation if needed | | | |
| Is annexation or rezoning required? Explain, if yes. | | | |
| Present Zoning: | | Requested Zoning Change: | |
| For Staff Use Only: | | | |
| Date of Public Hearing: | | | |

| Partial List of Applicant Document Requirements | | |
|--|--|-----------|
| Area of Review: | Regulations | Checklist |
| Plat documents: This form must be completed. Note Regulations. | Fast-Track Plat: 6-2-1 Preliminary Plat: 6-2-5 Final Plat: 6-2-6 | |

| Staff Reminders | | |
|---|-------------|-----------|
| Area of Review | Regulations | Checklist |
| Notification of property owners within 300' of proposed replatting area | 6-6-3 | |

Accompanying this application are the original and appropriate number of copies for the proposed replatting. I have examined and am familiar with the regulations governing the replatting of property, per Chapter 6, adopted by the City of Rio Communities. I understand the City of Rio Communities will not assume liability for lack of understanding on my part or incorrect information submitted. The application for replatting requires a public hearing and a fee. All final zoning approvals must be filed with the Valencia County Clerks and City of Rio Communities offices.

 Printed Name:

 Signed Name:

 Date: