

City of Rio Communities, NM

Application for Business Registration Form

Instructions:

1. Please fill out only pages 1 and 2.
2. If you do not have a CRS number, you can obtain one on-line at the state by going to:
(www.tax.newmexico.gov/businesses/register-your-business.aspx).
3. Provide a drawing of your business building on page 2, showing exits and fire hazards.
4. Page 3 is for office use only.
5. Please bring completed packet to City Hall or mail to:
360 Rio Communities Blvd, Rio Communities, NM 87002
6. Pay Fee:
 - New Business: \$35.00
 - Business Renewal: \$35.00
 - Business Renewal after March 15th: \$45.00
7. City Hall will notify you, when your license is ready.

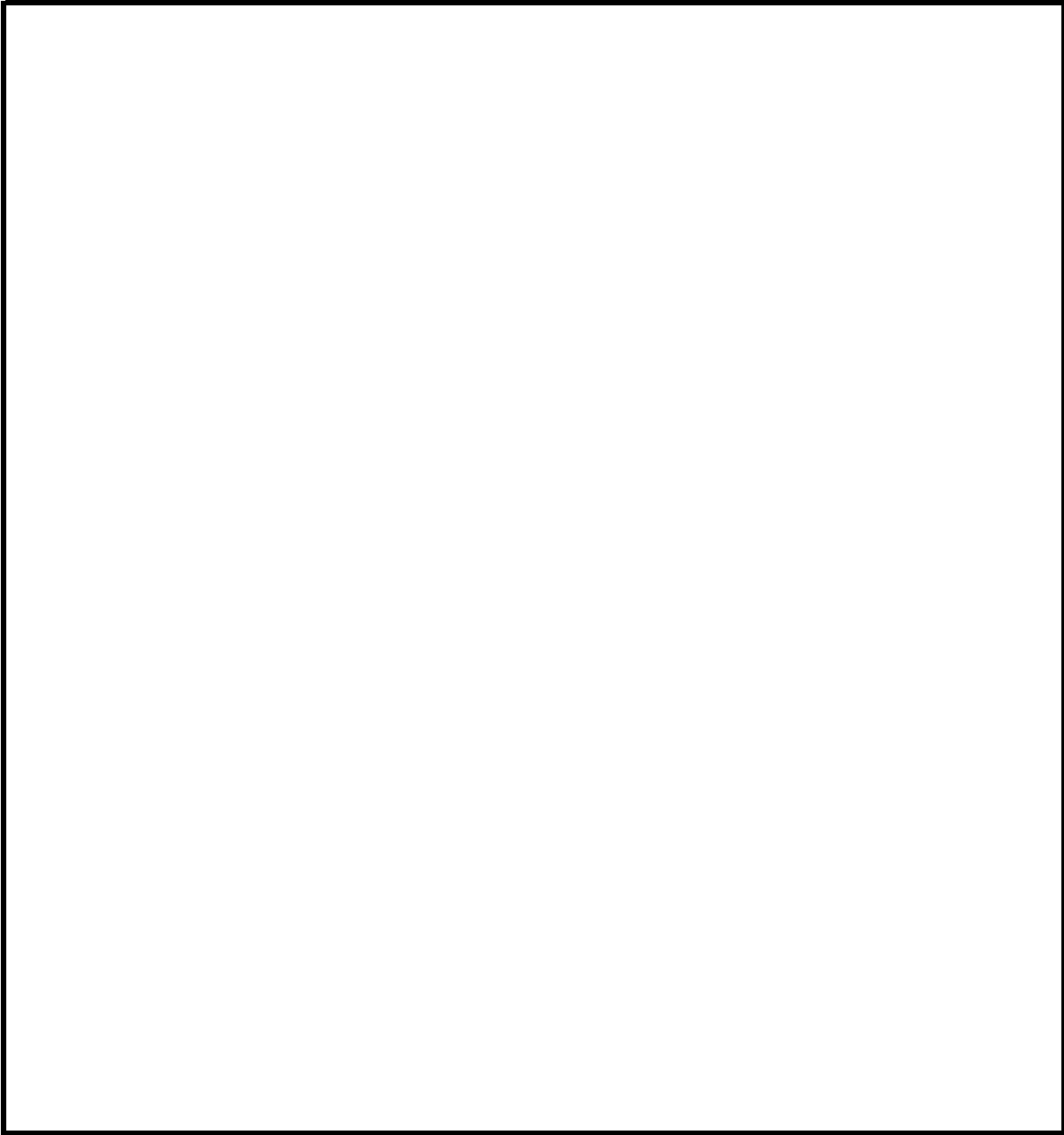
City of Rio Communities Application for Business Registration Form

Check Appropriate Box			Official Use Only
<input type="checkbox"/> Home Occupation (Municipal Code Chapter 4, Article 7)		<input type="checkbox"/> New	
<input type="checkbox"/> Business within City Commercial/Industrial Zones (City Code Chapter 4, Article 3)		<input type="checkbox"/> Renewal	
			Permit #
Business Name:			
Business Owner's Name:			
Location of Business:			
Street:	City:	State:	Zip:
Address of Business Owner:			
Street:	City:	State:	Zip:
Business Phone:	Cell #:	E-mail:	
		Fax:	
NM CRS #:		Business Product & Activity:	
State License #:			
Business Type: (Check One): __ Individual __ Partnership __ Corporation __ LLC			
Expected Business Hours:			
Building is used for:			
Property Owner Name (if different than applicant):			
Property Owner Mailing (if different than applicant):			
Street:	City:	State:	Zip:
Home Occupations Only:			
Customers coming to home? __ Yes __ No			
Anticipated traffic/day:		Amount of Employees:	
Will Sign be placed in window?		__ Yes __ No	
Any manufacturing on site?		__ Yes __ No	
Will merchandise be sold at site?		__ Yes __ No	
Will stock/merchandise be stored at the site?		__ Yes __ No	

FOR FIRE INSPECTION:

Please provide a simple drawing including outside dimensions. Please show location of exits and storage of potential fire hazards.

How many stories is building structure? _____



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DO NOT WRITE BELOW THIS LINE

Code Compliance and Zoning Approval:	Zoning District:
Planning and Zoning or Code Enforcement	Fee for review:

(The business is a permitted use, approved conditional use or approved special use in this location.)

Printed Name:	Date:
Printed Title:	Signature:

City Building Inspection:

(Must be filled out by City Building Inspector or Code Enforcement Officer for Rio Communities, NM)

Fee for Building Inspection	\$0.00
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Building Inspection:

Printed Name:	Date:
Printed Title:	Signature:

Fire Inspection :

(Must be filled out by Fire Department Representative for Rio Communities, NM)

Fee for Fire Inspection	\$0.00
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Fire Inspection:

Printed Name:	Date:
Printed Title:	Signature:

Food and Beverage Inspections:

(State of NM Environmental Dept.)

Fee for Food and Beverage Inspection:	
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Restaurant Inspection:

Printed Name:	Date:
Printed Title:	Signature:

Grease Trap Inspection:

(State of NM Environmental Dept.)

Fee for Grease Trap Inspection:	
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Grease Trap Inspection:

Printed Name:	Date:
Printed Title:	Signature: