



Accounts Payable Approval Report

By Fund

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 11000 - General Operating Fund					
Department: 0001 - No Department					
GSD - Administrative Services D...	INV0002416	12/11/2020	HEALTH	11000-0001-22050	2,068.57
GSD - Administrative Services D...	INV0002423	12/25/2020	ADMIN FEE	11000-0001-22050	4.11
GSD - Administrative Services D...	INV0002425	12/25/2020	HEALTH	11000-0001-22050	2,068.57
GSD - Administrative Services D...	INV0002415	12/11/2020	DENTAL	11000-0001-22055	134.11
GSD - Administrative Services D...	INV0002424	12/25/2020	DENTAL	11000-0001-22055	134.11
GSD - Administrative Services D...	INV0002417	12/11/2020	VISION	11000-0001-22060	23.24
GSD - Administrative Services D...	INV0002427	12/25/2020	VISION	11000-0001-22060	23.24
GSD - Administrative Services D...	INV0002426	12/25/2020	BASIC LIFE	11000-0001-22070	17.68
Department 0001 - No Department Total:					4,473.63
Department: 1009 - Municipal Court					
Amazon	1JYQ-FPHD-CVQN	12/15/2020	various office supplies	11000-1009-56020	172.57
Amazon	1KVH-YPYV-MJTP	12/15/2020	various office supplies	11000-1009-56020	74.25
Department 1009 - Municipal Court Total:					246.82
Department: 2001 - Manager					
Sharp Electronics Corporation	9003067501	12/22/2020	Maintenance Agreement / Copi...	11000-2001-54020	165.35
Department 2001 - Manager Total:					165.35
Department: 2002 - General Administration					
The Mercer Group, Inc	101	12/22/2020	Recruitment of City Manager	11000-2002-55030	8,048.44
APE Electric	3748	12/22/2020	Services Install X-Mas Decorati...	11000-2002-55999	236.36
Quill	12601379-12603225	12/22/2020	Screen Cleaning Wipes	11000-2002-56020	7.81
Ecolab Inc.	6258884132	12/22/2020	Disinfectants - City Hall	11000-2002-56050	174.64
Quill	12601379-12603225	12/22/2020	Toilet Paper	11000-2002-56999	88.26
Wells Fargo Financial Leasing	5012963060	12/22/2020	Dell Server Lease-City Hall	11000-2002-57130	2,497.73
Comcast Business	Date 11/23/20	12/15/2020	Internet-City Hall	11000-2002-57160	406.23
NM Water Service Company	Nov 2020 CH	12/14/2020	NOv 2020 City Hall	11000-2002-57173	261.83
Department 2002 - General Administration Total:					11,721.30
Department: 2004 - Finance/Budget/Accounting					
Quill	12601379-12603225	12/22/2020	Ink	11000-2004-56020	207.48
Amazon	13Q7-TKCC-RK3F	12/22/2020	sneeze guards	11000-2004-56020	175.97
Department 2004 - Finance/Budget/Accounting Total:					383.45
Department: 2008 - Municipal Clerk					
Amazon	1GRW-N77C-H9K4	12/15/2020	various office supplies	11000-2008-56020	64.76
Amazon	1Y93-XVTN-DKYM	12/23/2020	various office supplies	11000-2008-56020	71.11
Department 2008 - Municipal Clerk Total:					135.87
Department: 3004 - Animal Control					
Valencia County Fiscal Office	AC2021 23	12/22/2020	Novemberr Animal Control Billi...	11000-3004-55999	950.60
Valencia County Fiscal Office	AC2021 13	12/22/2020	September Animal Control Billi...	11000-3004-55999	903.60
Department 3004 - Animal Control Total:					1,854.20
Department: 5101 - Public Works					
Amazon	1MYV-1WLK-VXN9	12/15/2020	trash bags	11000-5101-56030	122.44
Woodlands Hardware	005224/1	12/15/2020	Blanket PO#	11000-5101-56040	23.62
Department 5101 - Public Works Total:					146.06
Department: 5104 - Highways and Streets					
J-H Supply Company	112279	12/22/2020	street sign weight limit resriction	11000-5104-56040	1,200.00
PNM	Bill 12 15 20	01/11/2021	Bill 12 15 20 Street Lights	11000-5104-57170	374.72
PNM	Bill date 11 25 20	12/21/2020	Bill date 11 25 20 Electricity	11000-5104-57170	39.73
PNM	Bill date 11 25 20	12/21/2020	Bill date 11 25 20 Electricity	11000-5104-57170	183.56
PNM	Bill date 11 25 20	12/21/2020	Bill date 11 25 20 Electricity	11000-5104-57170	168.62
PNM	Bill date 11 25 20	12/21/2020	Bill date 11 25 20 Electricity	11000-5104-57170	74.81

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PNM	Bill date 11 25 20	12/21/2020	Bill date 11 25 20 Electricity	11000-5104-57170	54.73
Department 5104 - Highways and Streets Total:					2,096.17
Fund 11000 - General Operating Fund Total:					21,222.85
Fund: 20100 - Corrections					
Department: 0001 - No Department					
Administrative Office of the Cou...	November 2020	12/22/2020	November 2020 Fee	20100-0001-21040	6.00
New Mexico Judicial Education ...	November 2020	12/22/2020	November 2020 fee	20100-0001-21045	3.00
Department 0001 - No Department Total:					9.00
Fund 20100 - Corrections Total:					9.00
Fund: 20200 - Environmental					
Department: 0001 - No Department					
Universal Waste Systems, Inc.	110874-0000844037	12/15/2020	20 yd roll off for tire disposal	20200-0001-55999	967.86
Department 0001 - No Department Total:					967.86
Fund 20200 - Environmental Total:					967.86
Fund: 20600 - Emergency Medical Services					
Department: 3003 - Emergency Services/Ambulance					
New Mexico Board of Pharmacy	CL00011061-2021	12/29/2020	NM Board of Pharmacy 2021 R...	20600-3003-57150	75.00
New Mexico Board of Pharmacy	INV0002432	12/29/2020	EMS License	20600-3003-57150	25.00
Department 3003 - Emergency Services/Ambulance Total:					100.00
Fund 20600 - Emergency Medical Services Total:					100.00
Fund: 20900 - Fire Protection					
Department: 3002 - Fire Protection					
411 Equipment, LLC	1325	12/15/2020	services for tender 161	20900-3002-54040	535.06
411 Equipment, LLC	1336	12/15/2020	For Brush 132 and 133	20900-3002-54040	9,198.33
411 Equipment, LLC	1351	12/15/2020	towing to 411 for repair	20900-3002-54040	450.00
Sharp Electronics Corporation	9003081466	12/28/2020	Copier Meter	20900-3002-55999	3.72
L.N. Curtis & Sons	INV450755	12/29/2020	Annual Service - Eagle Breathing..	20900-3002-55999	1,641.38
Comcast Business	Bill Date 12 1 20	12/26/2020	Bill Date 12 1 20 FD	20900-3002-57160	231.26
Century Link	Bill date 12 4 20	12/25/2020	Bill date 12 4 20 FD Substation	20900-3002-57160	65.18
PNM	Bill date 11 25 20	12/21/2020	Bill date 11 25 20 Electricity	20900-3002-57170	169.26
PNM	Bill date 11 25 20	12/21/2020	Bill date 11 25 20 Electricity	20900-3002-57170	684.97
Ortega and Son's Propane Servi...	031183	12/15/2020	TG propane refill	20900-3002-57172	364.90
NM Water Service Company	Nov 2020 CH	12/14/2020	NOv 2020 Fire Dept.	20900-3002-57173	64.24
Department 3002 - Fire Protection Total:					13,408.30
Fund 20900 - Fire Protection Total:					13,408.30
Grand Total:					35,708.01

Report Summary

Fund Summary

Fund	Expense Amount
11000 - General Operating Fund	21,222.85
20100 - Corrections	9.00
20200 - Environmental	967.86
20600 - Emergency Medical Services	100.00
20900 - Fire Protection	13,408.30
Grand Total:	35,708.01

Account Summary

Account Number	Account Name	Expense Amount
11000-0001-22050	Healthcare Insurance Pay...	4,141.25
11000-0001-22055	Dental Insurance Payable	268.22
11000-0001-22060	Vision Insurance Payable	46.48
11000-0001-22070	Life Insurance Payable	17.68
11000-1009-56020	Supplies - General Office	246.82
11000-2001-54020	Maintenance & Repairs - ...	165.35
11000-2002-55030	Contract - Professional Se...	8,048.44
11000-2002-55999	Contract - Other Services	236.36
11000-2002-56020	Supplies - General Office	7.81
11000-2002-56050	Supplies - Janitorial/Main...	174.64
11000-2002-56999	Supplies - Other	88.26
11000-2002-57130	Rent of Equipment/Machi...	2,497.73
11000-2002-57160	Telecommunications	406.23
11000-2002-57173	Utilities - Water	261.83
11000-2004-56020	Supplies - General Office	383.45
11000-2008-56020	Supplies - General Office	135.87
11000-3004-55999	Contract - Other Services	1,854.20
11000-5101-56030	Supplies - Field Supplies	122.44
11000-5101-56040	Supplies-Furniture/Fixture...	23.62
11000-5104-56040	Supplies-Furniture/Fixture...	1,200.00
11000-5104-57170	Utilities - Electricity	896.17
20100-0001-21040	Admin Office of Courts Pa...	6.00
20100-0001-21045	Judicial Education Payable	3.00
20200-0001-55999	Contract - Other Services	967.86
20600-3003-57150	Subscriptions & Dues	100.00
20900-3002-54040	Maintenance & Repairs - ...	10,183.39
20900-3002-55999	Contract - Other Services	1,645.10
20900-3002-57160	Telecommunications	296.44
20900-3002-57170	Utilities - Electricity	854.23
20900-3002-57172	Utilities - Propane/Butane	364.90
20900-3002-57173	Utilities - Water	64.24
Grand Total:		35,708.01

Project Account Summary

Project Account Key	Expense Amount
None	35,708.01
Grand Total:	35,708.01

Authorization Signatures

MAYOR & COUNCILORS

MARK GWINN, MAYOR

MARGARET "PEGGY" GUTJAHR, MAYOR PRO-TEM/COUNCILOR

BILL BROWN, COUNCILOR

JOSHUA RAMSELL, COUNCILOR

JIM WINTERS, COUNCILOR

ATTEST:

ELIZABETH "LISA" ADAIR, MUNICIPAL CLERK