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- Pay Pro tem Gutjahr called to order the city council workshop at 3:00 pm.
- Present: Mayor Pro tem Peggy Gutjahr, Councilors; Bill Brown and Jim Winters.  
Absent: Councilor Joshua Ramsell.  
Present: Municipal Clerk Lisa Adair and Finance Clerk Angela Valadez.

#### **Accounts payable report**

- Finance Clerk Angela went over the accounts payable: 2 charges to GSD for \$2,068.57 for health insurance; The Mercer Group for \$8,048.44 for the hiring of the City Manager; Wells Fargo for \$2,497.73 for the server; Animal Control for September and November in the amount of 1,854.20; J-H Highway Supply Co for weight limit restriction signs for \$1,200; Universal Waste Systems for \$967.86 for tire disposal; 411 Equipment for \$9,198.33 for vehicle repair; L.N. Curtis and Sons for \$1,641.38 for air compressor; PNM for \$684.97.

#### **HDR Engineer – Drainage Master Plan – Discussion**

- Antonio Nunez & Jordon Chavez (virtually) started a presentation of the Master Drainage Plan.
- Councilor Winters explained that NM-309 is the Manzano expressway and that section belongs to the City not DOT.
- Jordon Chavez continued with his presentation, explaining different areas of damages and erosions.
- Jordon Chavez began a presentation on the hydrologic analysis: Determining capacity and overtopping for existing culverts, high velocities creating erosion and head cutting, and identifiable issues including culvert capacity and lack of embankment/outfall protection.
- Jordon Chavez explained there is 5 projects identified at this moment: Project 1- culvert replacement and culver repair (Hillandale Ave. crossings); project 2- culvert repair and channel restorations; project 3- roadway improvements; Project 4- storm drain improvements; project O&M.
- Jordon Chavez explained project 1 is (Hillandale Ave. crossings): both NM-309 and Hillandale Ave culvert replacements and embankment protection with an estimated cost of \$262 thousand; 2 (NM-47 arroyo): culvert maintenance, installation of cutoff walls and check dams and embankment protection with an estimated cost of \$237 thousand.
- Council thinks that the road is Goodman that they are talking about.
- Jordon Chavez corrected his statement saying that it is the Goodman street and continued with the presentation; Project 3 roadway improvements (Goodman, Damon & Horner) including curb and gutter, valley gutter and traffic guardrail with an estimated cost of \$250; Project 4 storm drain (Chamartin & San Lucas) replace concrete rundown, including standard curb & gutter, valley gutter and inlets at an estimated cost of \$187 thousand; Project 5 is O&M operations and maintenance:

- Councilor Winters explained we have a 50 foot right of way on that road including road service, so it can be done.
- Jordon Chavez continued with the presentation and the proposed costs totaling \$1,101,766.02.
- Mayor Pro tem Gutjahr asked what sources of funding or grants might be available to fund the project.
- Antonio Nunez said they can find sources, they help write grants, also mentioned they can break it down into phases and continued the discussion.
- Councilor Brown said we also have a parks and trails plan that is being created which includes Hillandale, Horner & Goodman are included as urban trails. He then asked what impact sidewalks would have on drainage in the future.
- Jordon Chavez said he feels it would not have a big impact and explained it would impact the analysis because we are looking at the whole City and any plan for future trails could include the H&H analysis.
- Mayor Pro tem Gutjahr explained we are hiring a new city manager, and we would give him a chance to be involved.
- Council agreed to have another workshop on the 26<sup>th</sup> of January to include the City Manager.
- Councilor Winters asked where they got the zoning information from in the document.
- Jordon Chavez explained that they received some of the information from Google maps and continued the discussion.
- Clerk Adair will send a zoning map to HDR and continued the discussion.

#### **Council General Discussion & future agenda items**

- Councilor Winters had no comments.
  - Councilor Brown said he is not in a position to ask staff to do work, but really needs Amy to do the CAD work on traffic calming.
  - Mayor Pro tem Gutjahr said as soon as the City Manager is in place, we will do a priority of duties.
  - Mayor Pro tem Gutjahr said we will be passing at the 1<sup>st</sup> of the year, the Open Meetings Act, the Records Retention, reappointing two P&Z Commissioners and two EDC Commissioners, and Council will need to resign the Code of Ethics and other documents.
  - Mayor Pro tem Gutjahr said we will be sending a letter to place in a time capsule to be opened in 10 years.
  - Mayor Pro tem Gutjahr read a comment from a resident about the trash service and began a discussion and deciding to discuss it further in a workshop.
  - Councilor Brown said he has an asset summary and is missing a page and began a discussion.
- The City Council workshop was adjourned at 4:48 pm.

Respectfully submitted,

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Lisa Adair, Municipal Clerk  
(Transcribed by Amy L. Lopez, Deputy Clerk)

Date: \_\_\_\_\_

Approved:

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Mark Gwinn,  
Mayor

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Margaret (Peggy) Gutjahr,  
Mayor Pro-tem/Councilor

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Bill Brown,  
Councilor

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Joshua Ramsell,  
Councilor

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Jim Winters,  
Councilor