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- Mayor Pro Tem Peggy Gutjahr called to order the city council workshop at
- Present: Mayor Pro tem Peggy Gutjahr, Councilors; Bill Brown (virtually), Joshua Ramsell (Virtually) and Jim Winters.
Present: Municipal Clerk Lisa Adair, Finance Officer/Treasure Stephanie Finch (virtually), P&Z Vice Chairman John Thompson and P&Z Member Scott Adair.

Accounts payable report

- Finance Officer/Treasurer Finch went over the accounts payable: GSD Administrative Services is Health, vision and dental for \$2,068.57, Tyler Technologies for 3,153.75 for My Civic implementation, Haloed Solutions, LLC for \$1,200 for IT services; Tyler Technologies for \$531.21 for annual fees for Incode, New Mexico Gas Co for \$504.53 for City Hall, The Lock Shop for \$1,203.76 for rekeying all locks at both fire stations, Able and Willies One Stop Shop for \$2,697.00 for shirts and uniforms Fire Department , Universal Constructors for the street project totaling \$89,749.20. She then explained the Fund Summary.
- Mayor Pro tem Gutjahr asked regarding the GRT.
- Mayor Pro tem Gutjahr asked about the pooled cash, she noticed there was a balance that was taken out.
- Finance Officer Treasurer Finch explained it was payroll liabilities and it is a quarterly payment.
- Finance Officer Treasurer went over the pooled cash fund.

Investment Pool - Finance Department – Discussion

- Have not received information on that tabled until January

Animal Control – Livestock – Discussion

- Scott Adair suggested changing the title to Animal Welfare instead of Animal Control
- Councilor Winters began a discussion on the Animal Control and explained lot size and shape will have a lot to do with what type of animals are allowed.
- Councilor Brown suggested a change of name, something to identify farm animals versus livestock.
- Councilor Ramsell explained the reason this is coming up. He then said quality of life, smell, noise, destruction of property is a concern, and agrees the name of the ordinance should be Animal Welfares.
- Mayor Pro tem Gutjahr said this ordinance might take a while because we would like to put his in the newsletter and allow the public to have some say, but a concern is definitely the wellbeing of the animals.

GRT plan for increase – Discussion

- Councilor Winters said we were putting off until December/January to start the conversations.
- Mayor Pro tem Gutjahr, said she we needed to move forward, given the economic times we are in what kind of burden on businesses would an increase be, and thinks we needs to be careful not to burden businesses.
- Councilor Winters said we would have to the new city manager look at the budget and have their input on it.
- Mayor Pro tem Gutjahr said we will discuss it the first meeting in January.

Public input/questions

- No comments were made.

Resolution 2020-XX Official Holidays – Discussion

- Clerk Adair went over the resolution adding that if a holiday happens on a Thursday or Sunday, we would be observed the Friday or Monday.

Cleanup Dates for 2021 – Discussion

- Council began a discussion.
- Municipal Clerk Adair asked that the community take advantage of large item pickup from UWS and tire day the City provides.
- Councilor Winters said yard waste is a big reason the dumpsters fill out so fast and suggested investing in a woodchipper.
- Council continued the discussion.

Public input/questions

- No comments were made.

Cancellation of the December 22nd Workshop and City Council Regular Business meeting – Discussion

- Discussion on the cancellation of the December 22nd Workshop and City Council Regular Business meeting.
- Municipal Clerk Adair said HDR wanted to make a presentation to Council and would like to do it before the year ends.
- Council decided to reschedule the meeting for Tuesday, December 29, 2020.

Resignation of Planning and Zoning Member

- Mayor Pro tem Gutjahr said Dennis Kintzler, who has been with Planning and Zoning for a long time, has resigned and would like to honor him in some way and began a discussion.
- Councilor Brown said they need to start thinking about a replacement and continued the discussion.
- Mayor Pro tem Gutjahr said there will need to be a reconfirming of members in January.

Update Zoning Code Ordinance from P&Z – Discussion

- Council went over the changes, decided the updates be given to Municipal Clerk Adair to be updated and formatted to ordinance format, then sent to attorney for review.

Council Priorities -Discussion

- Councilor Winters said he would continue to work on getting a park committee.
- Councilor Ramsell would like to move forward with the road cleanup and would like to ensure that it will be budgeted for the coming year.
- Finance Officer said we can investigate what the price would be and asked if the County would be willing to have an agreement with the City.
- Councilor Ramsell said the County did not have enough people to help us and continued the discussion.
- Council continued to discuss priorities, which included the plan for the building and finalizing the 19-20 DOT project.
- Councilor Winters said solar intersection lights will need to be planned out and began a discussion.
- Councilor Winters said we might need to move the Fire Department to high priority and add salary wage changes. He then said he would type updates and send them to Mayor Pro tem Gutjahr and Municipal Clerk Adair.
- Councilor Winters began a discussion about building usage and was delegated to Councilor Brown.
- Councilor Winters continued to go over priorities including which roads are priority, traffic calming which Deputy Clerk Lopez will help, education piece in the newsletter, P&Z and EDC training, and department projects.
- A discussion began about joint meetings with Council and Commissions.
- Councilor Winters continued the discussion about priorities and how a new manager will affect decisions.
- Municipal Clerk Adair said she will have something for them in January to create resolutions for IPRA requests and record retention and began a discussion.
- Councilor Winters said we are still working on ATVs, safe roads, there is a possibly or removing electrical boxes behind City Hall as part of the renovation and began a discussion.
- A discussion began about lighting on the back of City Hall.
- Councilor Winters began a discussion about street lighting and finding money in the budget for that.
- Mayor Pro tem Gutjahr explained to Councilor Brown what is happening with the sign ordinance and asked why the wreath was not hung at City Hall.
- Municipal Clerk Adair explained that how it was hung last year was not safe and we are trying to come up with a solution and continued the discussion.
- Councilor Winters began a discussion about the status of the road projects.
- Councilor Brown said his priority will be traffic calming, starting with Rio Communities Way and began a discussion.

Public input/questions

- No comments were made.

Council General Discussion & future agenda items

- Councilor Brown had no report.
 - Councilor Ramsell said he would like to apologize that his streaming was inconsistent.
 - Councilor no report had no report.
 - Mayor Pro Tem Gutjahr had no report.
- The City Council workshop was adjourned at 5:01 pm.

Respectfully submitted,

Lisa Adair, Municipal Clerk
(Taken and Transcribed by Amy L. Lopez, Deputy Clerk)

Date: _____

Approved:

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr,
Mayor Pro-tem/Councilor

Bill Brown,
Councilor

Joshua Ramsell,
Councilor

Jim Winters,
Councilor