

City of Rio Communities Workshop Minutes  
September 10, 2019

- Mayor Gwinn called to order the city council workshop at 10:00 am.
- Present: Mayor Mark Gwinn, Councilor, Bill Brown, Peggy Gutjahr, Arturo Sais and Joshua Ramsell.  
Present: City Manager Leisa Haynes, Municipal Clerk Lisa Adair and Finance Officer/Treasurer Stephanie Finch.

**Council reports & agenda items – 30 minutes**

- Councilor Ramsell asked regarding RFP's have we been able to get any out.
- Mayor Gwinn said they changed up the roads and the City Manager will be doing on the lightening and working on an RFP for the trash haulers.
- Councilor Ramsell asked about the grant. Did we lose money on that?
- Mayor Gwinn explained the loss.
- Councilor Sais said he talked with animal control and asked him for clarification on farm animal and domestic animals and what we can do to remove farm animals from our city and began a discussion on what our zoning ordinance.
- Councilor Sais said he would like to see round-about installed at Frederico and Horner and Horner and Goodman and then began a discussion on the areas and how to solve the speeding issue.
- Councilor Sais has a concern seeing the City government cars in front of an establishment that serves alcohol beverages.
- Councilor Sais said he would like to continue to discuss paid elected officials.
- Councilor Gutjahr said there was another meeting on the Citizens Patrol and there was only the usual 2 people showed up and said they are going to wait until they have 12 people signed up by the 1<sup>st</sup> of November they will try again after the 1<sup>st</sup> of the year.
- Councilor Gutjahr said health fair is coming and everything is set.
- Councilor Gutjahr said she has gotten complaints on the Code Enforcer and suggested if we can have a monthly report from him.
- Councilor Brown gave back his computer to the City.
- Councilor Brown began a discussion on the areas that Councilor Sais had suggested, such as traffic calming and eminent domain.
- Councilor Brown said he noticed that the Mil-Levy was not on the ballot and began a discussion.
- Councilor Brown asked if the bank was moving out of the building and began a discussion.
- Councilor Brown wanted to discuss the charging stations and was told it would be discussed at the next meeting.
- Councilor Brown gave a report on a class at the Municipal League.
- Councilor Brown said on opportunity zones and said in our City there are two places for this zone and began a discussion.
- Mayor Gwinn mentioned there will be a public hearing October 10<sup>th</sup> for the Golf Course Liquor License at 10 a.m., it must be posted for 30 days and be in the newspaper twice before it can be heard.
- Mayor Gwinn said yesterday he and Manager Haynes attended a meeting regarding the County Hospital and there were political figures there and what will be done with the money will have to come to a vote and possibly change the scope of work.
- Mayor Gwinn said this Thursday he will be hosting the Mayor Caucus and the main topic will be the 202 Census.

### **Accounts payable report**

- Treasurer Finch began explaining the bill list and then went into accounts payable.
- Councilor Gutjahr asked regarding the rescue unit does it come out of EMT or fire funds.
- Treasurer Finch explained the way it is broken down.
- Manager Haynes asked if we can get a copy of the amount that is being sent from the Fire Department.
- Treasurer Finch said it is not un-normal for them to spend but there are things they are requesting that they cannot charge to fire funds.
- Councilor Ramsell asked about the carryover for the fire department.
- Treasurer Finch explained what the fire department has as a carryover and explained what they have done with the auditors.
- Councilor Gutjahr asked about the GRT funding.
- Treasurer Finch explained the EMS GRT funds and the FD GRT is going into that fund, and it is better to have in fund 299 and began a discussion.
- Treasurer Finch explained once we go to our new accounting software, payroll will not be listed in accounts payable and began a discussion.
- Treasurer Finch went over the City's bill list.
- Councilor Gutjahr asked what the rule on mileage is.
- Treasurer Finch explained the reason for the mileage and continued the discussion.

### **City Reserve Account – Discussion**

- Mayor Gwinn said tonight we will be accepting the approval from the State tonight but said at his Caucasus at the conference they said to be aware of your reserves and began a discussion.
- Treasurer Finch explained what is in our account as of today and continued the discussion.
- Treasurer Finch continued to explain how funds work.
- Manager Haynes explained what Funds is in General and what is budgeted.
- Treasurer Finch explained once again the budget that the State approved and what Council approved.
- Manager Haynes asked if we want to move \$100,000 out of one fund to another.
- Treasurer Finch explained there only needs to be one bank account with the new software, each fund will be separated in the software and suggested the fire department account be closed and began a discussion.

### **Ordinance 2019-xx Chapter 4 Zoning – Discussion (14-day review)**

- Jim Winters went over changes needing to be made.

### **Ordinance 2019-xx Chapter 6 Subdivision – Discussion (14-day review)**

- Jim Winters went over the changes.

### **Fee Schedule on website – Discussion**

- Clerk Adair went over a fee schedule and requested to have a resolution to update IPRA request fees.

### **Council Priority List update – Discussion**

- Councilor Gutjahr went over the Citizens patrol
- Mayor Gwinn asked to add to the priority list was repair the roof.
- Council continued with the priority list, including gross receipt tax, a lawyer, RFP for Solid Waste, and streetlights.
- Manager Haynes said the State has a statue that unless you are an official City group, all groups must pay fair market rate for the use of meeting space and requires a contract.
- Council continued with the priority list.
- Mayor Gwinn said regarding disaster workshop move to the 1<sup>st</sup> of the year.

- Council continued with the priority list discussing get Abatement started and Zoning which is finished.

**Public input/questions (3) minutes to address the Council**

- No public input or questions.

**Manager Report**

- Manager Haynes gave a report saying she enjoyed the NM Municipal Conference. She mentioned the Auditors will be back again before December, she is working in the National Map of the City which is holding up See Click Fix App, and she attended the Hospital workshop. She also said 14 people attended a housing seminar she hosted with 2 lenders and said the Governor put a million dollars into the Opportunity Zones which is great for the City. She continued to say ICIP was turned in on time and she will begin to work on Streetlight, Stormwater and Sole Source RFP's. She further said there will be a Vista del Rio Mobile home park meeting September 19 and Gordon and Loedi will be attending Pipeline Response Training on September 12<sup>th</sup>.
  - Manager Hayes said we are the winners of the PNM Quick Saver Program, free LED lights for City Hall and both fire departments and continued with her report.
  - Manager Haynes said that workforce will be giving us 1-2 free workers for 10 weeks to work with the Public Works employees and continued with her report.
- The City Council workshop was adjourned at 1:52 pm.

Respectfully submitted,

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Lisa Adair, Municipal Clerk  
(Transcribed by Amy L. Lopez, Deputy Clerk)

Date: \_\_\_\_\_

Approved:

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Mark Gwinn,  
Mayor

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Margaret (Peggy) Gutjahr,  
Councilor Mayor Pro-tem

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Bill Brown,  
Councilor

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Joshua Ramsell,  
Councilor

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Arturo R. Sais,  
Councilor