

City of Rio Communities Council Minutes
Regular Business Meeting
July 9, 2019

Call to Order

- Mayor Gwinn called to order the city council regular business meeting at 6:00 pm.

Pledge of Allegiance

- Dennis Kintzler led the Pledge of Allegiance.

Roll Call

- Present: Mayor Mark Gwinn, Councilors; Peggy Gutjahr, Arturo Sais and Joshua Ramsell.
Absent: Councilor Bill Brown.
Present: City Manager Leisa Haynes, Municipal Clerk Lisa Adair, Finance Clerk Angela Valadez, EDC Chairman Frank Logan, P&Z member Dennis Kintzler, Court Clerk Lisa Adair and Deputy Cole Knight.

Approval of Agenda

- Councilor Sais moved to approve the agenda as written. The motion was second by Councilor Ramsell. With a 3-0 vote the agenda of the city council regular business meeting was approved as presented.

Approval of Workshop Minutes

- Councilor Gutjahr moved to approve the workshop minutes of May 28, 2019. The motion was second by Councilor Sais. With a 3-0 vote the workshop minutes of May 28, 2019 was approved as written.

Approval of City Council Minutes

- No minutes to approve.

Approval of Special Business Minutes

- Councilor Ramsell moved to approve the special business meeting minutes from May 23, 2019. The motion was second by Councilor Gutjahr. With a 3-0 vote the special business meeting minutes of May 23, 2019 was approved as written.

Public Comment

- No public comments

City Manager

- Manager Haynes said she and the finance clerk will be attending the procurement training on July 23-26 and will be certified procurement officers.
- Manager Haynes said she will be meeting tomorrow with the undersheriff to discuss hiring part-time officers.
- Manager Haynes said she contacted with the DOT to put a 6' sidewalk but said it is still in discussion.

Economic Development

- Chairman Logan has a letter to give to the Mayor renewing their 2-year terms.
- Chairman Logan said they are going through the website and reviewing old projects.
- Chairman Logan said on July 17, there will be a meeting for the RCF (Rio Communities foundation).

- Councilor Sais asked what is a 501c6.
- Chairman Logan explained it is basically the same as a 501c3, there is some tax difference and is more business oriented.
- Manager Haynes asked what time the meeting for the RCF is.
- Chairman Logan said it will be at 6:00pm in City Hall.
- Councilor Sais asked if it is similar to a Chambers.
- Chairman Logan explained what this can lead to support all of the economic and culture development of Rio Communities.

Planning and Zoning

- Member Dennis Kintzler said we didn't have the last meeting since it fell on the 4th of July.
- He then said they are working on variances and also working with the code enforcer on fences.
- Mayor Gwinn said that school buses are already running their routes.
- Member Kintzler said it is taking time, but they want everyone to be safe.

Rio Grande Estates Fire Department

- No fire department

Municipal Court

- Court Clerk Adair asked Council's permission to have Officer Cole Knight to share her court time.
- Court Clerk Adair explained court will only hold one session in August due to scheduling issues.
- Court Clerk Lisa Adair gave the court report for the month of June: 7 code violation(s) were filled in the courts; amounts collected are: Correction fees \$20; Court Automation fees \$6; Judicial Education fees \$3; Court Fines of \$60 giving a total of \$89 was collected in the courts for the month of June.
- Deputy Cole Knight said he was down for 6 months, due to injuries, he is back now giving a report on the amount of moving violations and calls for service since he has been back.

Accounts Payable approval

- Mayor Gwinn stated
- Finance Clerk asked for approval for payment of the following bills.

FIRE DEPARTMENT – Accounts payable

NM Gas Co	\$	27.80	PNM	\$	1,921.77
Amazon	\$	313.23	NM Water Service Company	\$	123.68

CITY – Accounts payable

Gusto (reg liabilities)	\$	2,567.79	Gusto (regular payroll)	\$	7,112.73
High Point bookkeeping	\$	1,020.66	Pamela Johnson (contract)	\$	85.00
Century Link	\$	203.08	PNM	\$	74.37
PNM	\$	136.83	Amy Lopez (travel)	\$	97.12
American Fire & Safety	\$	33.44	Century Link	\$	84.85
PNM	\$	71.44	PNM	\$	289.29
PNM	\$	23.58	PNM	\$	193.91
PNM	\$	18.07	PNM	\$	111.71
Comcast	\$	289.48	NM Water Service Company	\$	551.80

NM Water Service Company	\$ 123.68	NM Gas Co	\$ 55.10
NMML (council dues)	\$ 1,050.00	NMML (judge dues)	\$ 150.00
NMML (clerk dues)	\$ 60.00	NMML (manager dues)	\$ 385.00
Ameripride	\$ 35.44	Loedi Silva (EDC)	\$ 120.00
Kuan Tikkun (EDC)	\$ 120.00	Frances Rossberg (EDC)	\$ 120.00
Frank Logan (EDC)	\$ 120.00	Thomas Scroggins (P&Z)	\$ 180.00
Jim Winters (P&Z)	\$ 180.00	Scott Adair (P&Z)	\$ 150.00
Dennis Kintzler (P&Z)	\$ 150.00	Lawrence Gordon (P&Z)	\$ 120.00
John Thompson (P&Z)	\$ 90.00	LE Rubin (P&Z)	\$ 120.00
Amazon	\$ 1,071.78	Leisa Haynes (travel)	\$ 470.54
Heather Benavidez (Judge July)	\$ 300.00	Elizabeth Adair (Court Clerk)	\$ 239.25
High Point bookkeeping	\$ 859.50	APIC	\$ 4,716.65
Albuquerque Publishing	\$ 155.28	NM Water Service	\$ 551.80

- Councilor Gutjahr moved to pay the bills for the fire department as well as the City from 6/28/2019 to 7/08/2019. The motion was second by Councilor Ramsell. Vote: Councilor Ramsell-yes; Councilor Sais-yes and Councilor Gutjahr-yes. With a 3-0 vote accounts payable for the Fire Department and the City were approved for payment.

Location for Future Dumpster placement at City Hall

- Mayor Gwinn explained that on our dumpster day where we are going to place them on the southern part of our parking lot and further explained the reason for the change, plus assess how many we will be needing.

Council Reports

- Councilor Ramsell no report, welcomed back Deputy Knight.
- Councilor Sais said he is looking into the paper regarding the film industry and said he would like to see in the future tying in with the college and film industry.
- Councilor Gutjahr welcomed back Deputy Knight.
- Councilor Gutjahr said the health fair will be in October 18th.
- Councilor Gutjahr said at the Citizens patrol meeting there was only one extra person came and there will be another big push on the 7th of August.
- Mayor Gwinn said the 20th of July is our cleanup date and contact city hall if you have any large items to be picked up.
- Mayor Gwinn said we are in the process of putting out an RFP for the roads and putting out a bid for potholes.
- Mayor Gwinn said there is an event this Saturday at the fire department at 10:00 am.
- Mayor Gwinn said the golf program was another success this and is growing.
- Mayor Gwinn said there will also be the Cowboy Classic golf tournament this weekend.
- Mayor Gwinn said we received the approval of the proposed budget.

Adjourn

- Councilor Sais moved to adjourn. The motion was second by Councilor Ramsell. With a 3-0 vote the City Council regular business meeting was adjourned at 6:36 pm.

Respectfully submitted,

Elizabeth (Lisa) Adair, Municipal Clerk

Date: _____

Approved:

Mark Gwinn,
Mayor

Margaret (Peggy) Gutjahr,
Councilor Mayor Pro-tem

Bill Brown,
Councilor

Joshua Ramsell,
Councilor

Arturo R. Sais,
Councilor