

City of Rio Communities Council Minutes  
Regular Business Meeting  
November 27, 2018

**Call to Order**

- Mayor Gwinn called to order the city council regular business meeting at 6:00 pm.

**Pledge of Allegiance**

- Jody Skelton led the Pledge of Allegiance.

**Roll Call**

- Present: Mayor Mark Gwinn, Councilors; Bill Brown, Peggy Gutjahr and Arturo Sais.  
Absent: Councilor Joshua Ramsell.  
Present: Municipal Clerk Lisa Adair.

**Approval of Agenda**

- Mayor Gwinn explained we need to postpone accounts payable due to the Treasurer having a family situation and unavailable.
- Councilor Sais moved to approve the agenda with the deletion of accounts payable. The motion was second by Councilor Gutjahr. With a 3-0 vote the agenda for the regular business meeting of November 27, 2018 was approved as amended.

**Approval of Workshop Minutes**

- Councilor Gutjahr motion to approve the workshop minutes of October 9<sup>th</sup>, 2018. The motion was second by Councilor Brown. With a 3-0 vote the workshop minutes of October 9<sup>th</sup>, 2018 was approved as written.

**Approval of City Council Minutes**

- Councilor Gutjahr made a motion to approve the city council minutes of September 25<sup>th</sup>, 2018 and October 9<sup>th</sup>, 2018. The motion was second by Councilor Brown. With a 3-0 vote the city council minutes of September 25<sup>th</sup>, 2018 and October 9<sup>th</sup>, 2018 were approved as written.

**Public Comment**

- Frank Stasi, Rio Communities; said it was great to look at all the streets with all the striping and then said he had a call from a couple of people asking why were all the trucks going out on the eastside of Rio Communities, he then told them to call the City, he then received calls back regarding their conversation and they were told the City had approved the dumping of everything onto the 27 acres the City owns. He then read a letter of resignation into the minutes from a previous Code Enforcer regarding the dumping of waste.
- Jody Skelton, Rio Communities; said she concurs with Frank Stasi regarding the dumping and then said she is looking at the street lights and we need to get something done and there was a suggestion over at Show Low regarding solar powered lights.
- Mary Jane Rael, Western Dr., Rio Communities; she said there is a lot of stealing in her area, no police patrolling, lots of noise and said she called the Sheriff's department and they said they did not have anyone available to show up.

### **City Organizational Chart**

- Mayor Gwinn explained that we have been reviewing the organizational chart for the City the last couple of weeks and then asked if Council has any further question and would they like to approve the chart.
- Councilor Sais moved to approve the organizational chart at this point. The motion was second by Councilor Gutjahr. Vote: Councilor Brown-yes; Councilor Gutjahr-yes and Councilor Sais-yes. With a 3-0 vote Council approved the City Organizational Chart.

### **Accounts Payable**

- Tabled per agenda approval.

### **Letter to State fire Marshall**

- Mayor Gwinn explained that he and Councilor Gutjahr had met with the State Fire Marshall and what they need a letter acknowledging the fact that we are the fiscal agent for our fire department including District One.
- Clerk Adair read into the minutes the letter to the Fire Marshall.
- Councilor Sais moved to send the letter to the State Fire Marshall as written. The motion was second by Councilor Gutjahr. Vote: Councilor Sais-yes; Councilor Gutjahr-yes and Councilor Brown-yes. With a 3-0 vote the letter to the State Fire Marshall was approved and signed.

### **Ordinance 2018 – xx Personnel Policy (14-Day review)**

- Councilor Gutjahr explained the changes to the personnel policy adding areas such as; exit interviews to anyone leaving the City employment; procedures regarding the hiring process; the process of grievances adding information regarding if the grievance is with the City Manager and on the personnel board if the grievance is with the City Manager the recusal process.
- Mayor Gwinn said this is going out for a 14-day review.
- Councilor Gutjahr motioned to move Ordinance 2018-xx personnel policy to a 14-day review. The motion was second by Councilor Sais. Vote: Councilor Gutjahr-yes; Councilor Sais-yes and Councilor Brown-yes. With a 3-0 vote ordinance 2018-xx personnel policy was approved for a 14-day public review.

### **Patrol Program update Councilors Gutjahr and Ramsell**

- Mayor Gwinn explained that Councilors Gutjahr and Ramsell are working on a Patrol Program and using Bosque Farms as an example.
- Councilor Gutjahr explained what she and Councilor Ramsell have been working to put this together and said they took the mission statement from Bosque Farms and read the statement to the audience. She further explained the list of objectives that they had put together.
- Councilor Sais asked can a resident stop the patrol car if they are driving around.
- Councilor Gutjahr said no they cannot be stopped and interact with the residents and the volunteers really need to understand that they are only viewing and observing.
- Councilor Sais asked if they would only work during daylight hours.
- Councilor Gutjahr explained that is what Bosque Farms does.

#### **Public input/questions (3) minutes to address the Council**

- Resident said it should depend on how many volunteers you get.

- Mayor Gwinn said it would depend on who is overseeing the program, how many volunteers and what the insurance is going to allow for coverage.
  - Resident said some people that wanted to volunteer work during the day and they would want to help in the evening or weekends.
- Councilor Gutjahr said she will be getting further guidance from the insurance company, but they had concerns of volunteers working at night.

### **Council Reports**

- Councilor Sais said at the workshop today we had discussed the status of the street lights, projections for the city hall completion and how many applications we have gotten for the City Manager. He then said after the last meeting when we had talked about needing a maintenance person, he talked with a person from Workforce solutions and they said they would work with the City to finding a person.
- Councilor Brown said they have a preliminary schedule for cleanup dates in 2019 and he verified that we do not have any conflict on any scheduled holidays and then asked for the bottom line to read as 2-30 cubic yard open containers.
- Councilor Brown said the personnel board will be having a meeting at 6:30 tomorrow night here in City Hall and the public is invited to be present as it is an open meeting.
- Councilor Gutjahr said the priority list that Council has developed has been ranked and she will be bringing back to Council at a workshop for further discussion.
- Councilor Gutjahr said the Code Enforcer was responsible to getting the corner "Tillery lot" cleaned up.
- Councilor Gutjahr explained it has been a very busy time since we do not have a City Manager and things we had planned are taking longer to do.
- Councilor Gutjahr made a comment to everyone, please when you are out there talking to people let them know that she has looked at the Mil Levy and franchise fees that the residents pay to the City is \$67 per person a year so talking solutions of things we need here this is what we take in just from the community.
- Mayor Gwinn thanked everyone for helping out in the cleanup we filled up two dumpsters. He further explained we will not have one in December but will start up strong in January and at the next meeting we will approve the dates for 2019.
- Mayor Gwinn said he, Councilor Gutjahr and two of the P&Z members talked with the Attorney regarding the Solid Waste ordinance and hopefully we will be able to get it out for a public review at the first meeting of December.
- Mayor Gwinn explained we have about 6 applications for the City Manager's position and we are looking at other websites to look for more candidates.
- Mayor Gwinn explained some of the street lights on Hwy 304 and Hwy 47 are out and PNM takes care of the lights and further explained that PNM is going through a restructure of persons in charger, so it might be a little while before they are working again. He then said that we will be looking at an RFP for street light maintenance for Golf Course, Chamesa and installing solar street lights throughout the City.
- Mayor Gwinn said he has received the report of incidents within the City for October and explained the top calls are; residents not hitting their alarm button after it has gone off, people walking around the communities, mainly on Hwy 47, traffic violations, burglaries and the biggest was medical calls.

- Mayor Gwinn explained that Universal has completed some road work around the City and said the remnants of those projects we have allowed them to dump the pavement over the 27 that acres we will later mill into fine gravel to put in various areas around the City and said as far as trash that is illegal to dump.
- Mayor Gwinn said the Code enforcer is going after some people that have done illegal dumping. He then said that someone has been cited for a noise ordinance by our Officer and it should be going to the courts.

### Adjourn

- Councilor Brown moved to adjourn. The motion was second by Councilor Gutjahr. With a 3-0 vote the City Council regular business meeting was adjourned at 6:48 pm.

Respectfully submitted,

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Elizabeth (Lisa) Adair, Municipal Clerk

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_  
Mark Gwinn,  
Mayor

\_\_\_\_\_  
Margaret (Peggy) Gutjahr,  
Councilor Mayor Pro-tem

\_\_\_\_\_  
Bill Brown,  
Councilor

\_\_\_\_\_  
Joshua Ramsell,  
Councilor

\_\_\_\_\_  
Arturo R. Sais,  
Councilor