



City of Rio Communities Council Special Workshop
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Monday, March 11, 2024 3:00 PM

Agenda

Please silence all electronic devices.

Call to Order

Attendees

Discussion/Agenda Items- City Council Members Orientation and Training

Adjourn

**Please join us from the comfort and safety of your own home by entering the following link: @
<https://www.facebook.com/riocommunities>**

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



City of Rio Communities Council Regular Business Meeting

City Council Chambers - 360 Rio Communities Blvd

Rio Communities, NM 87002

Monday, March 11, 2024 6:00 PM

Agenda

Please silence all electronic devices.

Mayor - Joshua Ramsell

Mayor Pro Tem - Lawrence R. Gordon

Council - Arthur Apodaca, Thomas Nelson, Matthew Marquez

Call to Order

Pledge of Allegiance

Roll Call

Approval of Agenda

Approval of Consent Agenda

1. **Approval of Minutes for February 26, 2024**
2. **Approval of Accounts Payable**

Public Comment: If you wish to speak during the public comment session, the Council will allow each member of the public three (3) minutes to address the Council. Both the public and Council will follow rules of decorum. Please state your name and where you live. The public shall direct comments to the Mayor. Comment(s) will not be disruptive or derogatory

Manager Report

- a. **Schedule Public Meeting for Horner/West Hillandale Design for Reconstruction**
- b. **Schedule Public Meeting for Don Diego Rd. Repairs and Design for Reconstruction**

Action Items

3. **Discussion, Consideration, and Decision – Approval to apply for NMDOT Road Grant with 25% Local Match**
4. **Discussion, Consideration, and Decision – To Fill the Municipal Judge Vacancy**
5. **Discussion, Consideration, and Decision – Appointments of Boards and Committees Rio Metro Board, Mid-Region Council of Governments, Transportation Program Technical Group, Transportation Coordinating Committee, Transportation Board, Greater Valencia County Chambers of Commerce, Albuquerque Regional Economic Alliance**

Council Discussion

Executive Session - For the purpose of discussion considering limited personnel matters - complaints against the City Manager and the Assistant to the City Manager pursuant to NMSA SECTION 10 – 15-1(H)(2).

- * **Motion and roll call vote to go into closed session**
- * **Motion and roll call vote to go back into the regular business meeting session**
- * **Welcome everyone back and statement by the Mayor:** The Governing Body of the City of Rio Communities, New Mexico, hereby states that on March 11, 2024, a closed executive session was held for purpose of complaints against the City Manager and the temporary reassignment of the Assistant to the City Manager pursuant to NMSA 10-15-1(H)(2)

Adjourn

Please join us from the comfort and safety of your own home by entering the following link: @
<https://www.facebook.com/riocommunities>



City of Rio Communities Council Regular Business Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Monday, February 26, 2024 6:00 PM
Minutes

Please silence all electronic devices.

Mayor - Joshua Ramsell
Mayor Pro Tem – Lawrence R. Gordon
Council - Arthur Apodaca, Thomas Nelson, Matthew Marquez

Call to Order

Mayor Ramsell called the meeting to order at 6:00pm

Pledge of Allegiance

Councilor Nelson led the pledge of allegiance

Roll Call

PRESENT

Governing Body

Mayor Joshua Ramsell
 Councilor Lawrence Gordon
 Councilor Nelson
 Councilor Apodaca
 Councilor Marquez

Staff

Manager Dr. Martin Moore
 Deputy Clerk Lalena Aragon
 Police Chief Felix Nunez
 Fire Chief Andrew Tabet
 City Attorney Randy Van Vleck

Approval of Agenda

Motion made by Councilor Gordon to add executive session regarding limited personal matters of considering limited personnel matters complaints against the Finance Officer, City Manager and the reassignment of the Assistant to the City Manager pursuant to NMSA SECTION 10 – 15-1(H)(2). Seconded by Councilor Nelson.

Voting Yea:

Councilor Gordon
 Councilor Nelson
 Councilor Marquez
 Councilor Apodaca

Motion passed with a 4-0 vote

Approval of Consent Agenda

- 1. Approval of Minutes for Special Workshop and Regular Business Meeting February 12,2024**
- 2. Approval of Accounts Payable**

| | | | |
|--------------------------|----------|-------------------------------------|----------|
| Andrew Tabet | 138.00 | NM Municipal League | 60.00 |
| Boundtree Medical | 912.73 | NM Public Procurement Association | 200.00 |
| Comcast Business | 78.59 | Penguin Management, INC | 1,692.85 |
| Gallegos Group, LLC. dba | 1,699.98 | TLC Plumbing & Utility Commercial S | 2,141.35 |
| ABQ Guns | | | |

| | | | |
|-----------------------------------|-----------|--------------------------------------|----------|
| Home Depot | 127.62 | TLC Uniforms | 357.94 |
| Wells Fargo Financial Leasing | 2,635.82 | Greg Gallegos | 150.66 |
| Woodlands Hardware | 87.03 | Griffin & Associates Marketing, Inc. | 2,512.56 |
| Amazon Business | 1,063.11 | Lawrence R. Gordon Jr. | 356.53 |
| HDR Engineering, Inc. | 51,126.52 | Lexipol, LLC. | 1,833.40 |
| McKesson Medical-Surgical Governm | 280.43 | Palmetto LLC | 5,328.56 |
| Sanchez Demolition Inc. | 9,422.10 | Savant Learning Services | 207.00 |
| Sharp Electronics Corporation | 1,886.71 | Staples Contract & Commercial, LLC. | 137.36 |
| Wagner Equipment Co. | 5,000.00 | Pitney Bowes | 601.00 |

Motion made by Councilor Gordon to approve the consent agenda. Seconded by Councilor Nelson.

Voting Yea:

Councilor Gordon
 Councilor Nelson
 Councilor Marquez
 Councilor Apodaca

Motion passed with a 4-0 vote

Public Comment:

Dick Irvin said he thinks the Mayor should assign more people to the Planning & Zoning Commission and requested to change the time of the Planning & Zoning meeting. He then talked about a road repair that is needed on Western Dr.

Discussion, Consideration, and Decision – Update signors on City's Checking account

City Manager Dr. Moore explained that the signers that are currently on the Checking account are no longer with the City, and need to be taken off and the new Mayor Pro Tem needs to be added.

Motion made by Councilor Nelson to update checking account signature cards. Seconded by Councilor Apodaca.

Voting Yea:

Councilor Gordon
 Councilor Nelson
 Councilor Marquez
 Councilor Apodaca

Motion passed with a 4-0 vote

Discussion – Committee and Board assignments

City Manager Dr. Moore explained that there are openings for our Rural Metro Board also on the Metropolitan Transportation Board of Directors and the Council of Governments Board of Directors. He recommended that the Mayor fill the vacancy on the Council of Governments Board of Directors with mayor Pro Tem being the alternate. There is also a vacancy on the Chambers of Commerce board.

Council Discussion

Councilor Marquez talked about his concern about a hostile work environment. He continued to request draft copies of draft copies of security protocols. He also requested copies of standard operating procedures. He then requested a copy of all IPRA's from January 1, 2023, until December 31, 2023. He talked about protocols for employees' chain of command. He talked about his concern of the turnover of employees. He continued to explain the librarian position has been taken off the website and billboard.

Councilor Nelson asked the police chief if he has received any applications and if the position isn't filled do we lose the funding.

Chief Nunez explained that we may have to refund that money back and there isn't much clarification on how it will be returned. He continued to explain that recruitment for officers is low all over the state.

Executive Session - For the purpose of considering limited personnel matters complaints against the Finance Officer the City Manager and the reassignment of the Assistant to the City Manager pursuant to NMSA SECTION 10 – 15-1(H)(2).

Motion and roll call vote to go into close session

Motion made by Councilor Gordon to go into executive session for the purpose of limited personnel matters regarding complaints against the Finance Officer the City Manager and the reassignment of the Assistant to the City Manager pursuant to NMSA SECTION 10 -15-1(H)(2). Seconded by Councilor Nelson.

Voting Yea:

Councilor Gordon

Councilor Nelson

Councilor Marquez

Councilor Apodaca

With a 4-0 vote Council went into executive session at 6:33 pm.

Welcome everyone back and statement by the Mayor- The Governing Body of the City of Rio Communities, New Mexico, hereby states that on February 26, 2024 a closed executive session was held for purpose of discussion only regarding complaints against the Finance Officer, the City Manager and the reassignment of the Assistant to the City Manager pursuant to NMSA 10-15-1(H)(2)

Motion and roll call vote to go back into the regular business meeting session

Motion made by Councilor Nelson to go back into regular business meeting session. Seconded by Councilor Gordon.

Voting Yea:

Councilor Gordon

Councilor Nelson

Councilor Marquez

Councilor Apodaca

With a 4-0 vote Council went back into the regular business meeting session at 9:09pm.

Adjourn

Motion made by Councilor Gordon to adjourn. Seconded by Councilor Nelson. With a unanimous vote the regular business meeting session was adjourned at 9:10 pm.

Respectfully submitted,

Dr. Martin Morre, (Acting) Municipal Clerk
(Taken and Transcribed by Lalena Aragon, Deputy Clerk)

Date: _____

Approved:

Joshua Ramsell,
Mayor

Lawrance Gordon,
Mayor Pro-tem/Councilor

Arthur Apodaca,
Councilor

Thomas Nelson,
Councilor

Matthew Marquez,
Councilor



By Check Number

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---|-------------------------------------|--------------|--------------|-----------------|----------------|------------|
| Bank Code: AP BANK CODE-AP BANK CODE | | | | | | |
| VEN04185 | Amazon Business | 03/06/2024 | EFT | 0.00 | 821.28 | |
| VEN04563 | TLC Uniforms | 03/06/2024 | Regular | 0.00 | 7,732.93 | |
| VEN04802 | H&M 116 Rock Products, LLC. | 03/06/2024 | EFT | 0.00 | 2,240.00 | |
| VEN04417 | Napa Auto Parts | 03/06/2024 | Regular | 0.00 | 809.27 | |
| VEN04582 | Valencia County Fiscal Office | 03/06/2024 | Regular | 0.00 | 3,040.35 | |
| VEN04853 | Aqua3, LLC. | 03/06/2024 | EFT | 0.00 | 98.20 | |
| VEN04621 | Design Silk Screen Printers, LLC. | 03/06/2024 | Regular | 0.00 | 7,140.00 | |
| VEN04792 | NM Local Government Law | 03/06/2024 | EFT | 0.00 | 5,359.73 | |
| VEN04291 | eSchedule, Inc | 03/06/2024 | Regular | 0.00 | 2,358.72 | |
| VEN04603 | Woodlands Hardware | 03/06/2024 | Regular | 0.00 | 265.52 | |
| VEN04527 | Sharp Electronics Corporation | 03/06/2024 | EFT | 0.00 | 3,342.11 | |
| VEN04260 | Craig Independent Tire Co. | 03/06/2024 | Regular | 0.00 | 22.21 | |
| VEN04562 | TLC Plumbing & Utility Commercial S | 03/06/2024 | Regular | 0.00 | 409.37 | |
| VEN04620 | HDR Engineering, Inc. | 03/06/2024 | EFT | 0.00 | 2,902.82 | |
| VEN04249 | Comcast Business | 03/06/2024 | Regular | 0.00 | 478.28 | |
| VEN04884 | Gayle A. Jones | 03/06/2024 | EFT | 0.00 | 1,450.41 | |
| VEN04702 | Linde Gas & Equipment Inc. | 03/06/2024 | EFT | 0.00 | 198.54 | |
| VEN04180 | Albuquerque Publishing Co. | 03/06/2024 | EFT | 0.00 | 1,875.51 | |
| VEN04311 | Garcia & Sons Security | 03/06/2024 | Regular | 0.00 | 174.65 | |
| VEN04890 | Sherman & Howard, LLC. | 03/06/2024 | EFT | 0.00 | 14,036.28 | |
| VEN04169 | Able & Willies One Stop Shop, LLC | 03/06/2024 | Regular | 0.00 | 505.00 | |
| VEN04222 | Boundtree Medical | 03/06/2024 | Regular | 0.00 | 174.93 | |
| VEN04709 | Maloy Mobile Storage Inc. | 03/06/2024 | EFT | 0.00 | 243.68 | |
| VEN04663 | UniqueFleet, LLC. | 03/06/2024 | EFT | 0.00 | 10,130.32 | |
| VEN04249 | Comcast Business | 03/18/2024 | Bank Draft | 0.00 | 578.39 | DFT0001084 |
| VEN04448 | NM Gas Co | 03/14/2024 | Bank Draft | 0.00 | 1,513.29 | DFT0001085 |
| VEN04459 | NM Water Service Company | 03/18/2024 | Bank Draft | 0.00 | 408.76 | DFT0001086 |
| VEN04481 | PNM | 03/15/2024 | Bank Draft | 0.00 | 2,256.05 | DFT0001087 |
| VEN04587 | Verizon Wireless | 03/12/2024 | Bank Draft | 0.00 | 524.85 | DFT0001088 |
| VEN04599 | WEX Bank | 03/05/2024 | Bank Draft | 0.00 | 2,791.94 | DFT0001089 |

Bank Code AP BANK CODE Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|------------------|
| Regular Checks | 25 | 12 | 0.00 | 23,111.23 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 17 | 6 | 0.00 | 8,073.28 |
| EFT's | 30 | 12 | 0.00 | 42,698.88 |
| | 72 | 30 | 0.00 | 73,883.39 |

My Check Register

Packet: APPKT01086-AP 3.11.24

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--|---------------------------------------|--------------|--------------|-----------------|----------------|--------|
| Bank Code: PY BANK CODE-PAYROLL BANK CODE | | | | | | |
| VEN04624 | GSD - Administrative Services Divisio | 03/06/2024 | Regular | 0.00 | 68.04 | |
| VEN04679 | Globe Life & Accident Insurance Con | 03/06/2024 | EFT | 0.00 | 112.00 | |
| VEN04820 | State of New Mexico Child Support S | 03/06/2024 | Regular | 0.00 | 138.46 | |
| VEN04820 | State of New Mexico Child Support S | 03/06/2024 | Regular | 0.00 | 101.54 | |
| VEN04820 | State of New Mexico Child Support S | 03/06/2024 | Regular | 0.00 | 138.46 | |
| VEN04820 | State of New Mexico Child Support S | 03/06/2024 | Regular | 0.00 | 101.54 | |
| VEN04624 | GSD - Administrative Services Divisio | 03/06/2024 | Regular | 0.00 | 13,726.97 | |

Bank Code PY BANK CODE Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|------------------|
| Regular Checks | 14 | 6 | 0.00 | 14,275.01 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 2 | 1 | 0.00 | 112.00 |
| | 16 | 7 | 0.00 | 14,387.01 |

All Bank Codes Check Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|------------------|
| Regular Checks | 39 | 18 | 0.00 | 37,386.24 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 0 | 0.00 | 0.00 |
| Bank Drafts | 17 | 6 | 0.00 | 8,073.28 |
| EFT's | 32 | 13 | 0.00 | 42,810.88 |
| | 88 | 37 | 0.00 | 88,270.40 |

Fund Summary

| Fund | Name | Period | Amount |
|-------|------------------|--------|------------------|
| 99000 | Pooled Cash Fund | 3/2024 | 88,270.40 |
| | | | 88,270.40 |

Authorization Signatures

CHECK REGISTER

This check register has been reviewed and verified for accuracy.

First Signor

Date

Second Signor



Accounts Payable Approval Report By Fund

| Vendor Name | Payable Number | Post Date | Description (Item) | Amount |
|---|----------------|------------|-----------------------------------|---|
| Fund: 11000 - General Operating Fund | | | | |
| Department: 2001 - Manager | | | | |
| WEX Bank | 95604548 | 03/04/2024 | CM Fuel | 46.37 |
| Verizon Wireless | 9957151740 | 03/04/2024 | City Manager | 40.01 |
| | | | | Department 2001 - Manager Total: |
| | | | | 86.38 |
| Department: 2002 - General Administration | | | | |
| Aqua3, LLC. | 132493 | 03/04/2024 | 5 Gallon Water Bottles (4/Mo... | 41.40 |
| Aqua3, LLC. | 132493 | 03/04/2024 | 24 Pack Cases of Water (4/mo... | 56.80 |
| NM Local Government Law | 1697 | 03/04/2024 | Legal Services -FY 2023-2024 | 5,359.73 |
| Comcast Business | 194924697 | 03/04/2024 | City Hall -Fiber | 478.28 |
| Amazon Business | 1QVC-JY6L-DQ66 | 03/04/2024 | Lysol/Fabuloso/Urinal Deodori... | 118.19 |
| Sharp Electronics Corporation | 9004742112 | 03/04/2024 | Contract# 800595693 - Aquos... | 274.50 |
| Sharp Electronics Corporation | 9004742114 | 03/04/2024 | City Hall Copies | 221.11 |
| NM Gas Co | INV0004773 | 03/14/2024 | GAS- Utilities | 1,017.44 |
| PNM | INV0004783 | 03/18/2024 | CH-Electricity - Utilities | 588.54 |
| Comcast Business | INV0004791 | 03/18/2024 | City Hall Telecommunications | 578.39 |
| NM Water Service Company | INV0004794 | 03/18/2024 | Water - Utilities | 337.33 |
| | | | | Department 2002 - General Administration Total: |
| | | | | 9,071.71 |
| Department: 2004 - Finance/Budget/Accounting | | | | |
| Verizon Wireless | 9957151740 | 03/04/2024 | Finance | 121.17 |
| | | | | Department 2004 - Finance/Budget/Accounting Total: |
| | | | | 121.17 |
| Department: 2008 - Municipal Clerk | | | | |
| Amazon Business | 1HHL-3H3D-JN9G | 03/04/2024 | Clerks Office Supplies | 84.97 |
| Amazon Business | 1RTJ-QNFC-97HR | 03/04/2024 | Clerks Office Supplies | 51.95 |
| Albuquerque Publishing Co. | INV0004792 | 03/04/2024 | February 2024 Municipal Clerk... | 938.83 |
| Gayle A. Jones | March 4,2024 | 03/04/2024 | Clerk's Office Training | 1,450.41 |
| | | | | Department 2008 - Municipal Clerk Total: |
| | | | | 2,526.16 |
| Department: 2014 - Economic Development | | | | |
| Sherman & Howard, LLC. | 886160 | 03/04/2024 | ED & LEDA Policies | 14,036.28 |
| | | | | Department 2014 - Economic Development Total: |
| | | | | 14,036.28 |
| Department: 3001 - Law Enforcement | | | | |
| Garcia & Sons Security | 0242 | 03/04/2024 | Lock Cylinder & Rekey - PD Do... | 174.65 |
| Amazon Business | 13NJ-QRLD-NY47 | 03/04/2024 | RIFLECASE/SHOTGUNSLING | 85.92 |
| Amazon Business | 13NJ-QRLD-NY47 | 03/04/2024 | 2 PHONE SCREEN PROTECTOER | 61.25 |
| Amazon Business | 1RM9-XLLJ-1G76 | 03/04/2024 | CANON CAMERA W/ TRIPOD/... | 419.00 |
| TLC Uniforms | 273663 | 03/04/2024 | UNIFORMS | 442.92 |
| Sharp Electronics Corporation | 9004683603 | 03/04/2024 | Addition of user UCAAS Adde... | 10.00 |
| Sharp Electronics Corporation | 9004742113 | 03/04/2024 | Contract# 800608808 - PD Hel... | 468.00 |
| Sharp Electronics Corporation | 9004742113 | 03/04/2024 | RMM & Help Desk Service | 138.00 |
| Sharp Electronics Corporation | 9004742113 | 03/04/2024 | EDR License % Soc. Service-De... | 655.00 |
| WEX Bank | 95604548 | 03/04/2024 | PD Fuel | 688.13 |
| Albuquerque Publishing Co. | INV0004792 | 03/04/2024 | February 2024 - Police Officer... | 936.68 |
| | | | | Department 3001 - Law Enforcement Total: |
| | | | | 4,079.55 |
| Department: 3004 - Animal Control | | | | |
| Valencia County Fiscal Office | AC2024-39 | 03/04/2024 | Animal Control | 3,040.35 |
| | | | | Department 3004 - Animal Control Total: |
| | | | | 3,040.35 |
| Department: 4004 - Library | | | | |
| Sharp Electronics Corporation | 9004742112 | 03/04/2024 | Contract# 800595693 - Aquos... | 137.25 |
| | | | | Department 4004 - Library Total: |
| | | | | 137.25 |
| Department: 5101 - Public Works | | | | |
| Woodlands Hardware | 012588/1 | 02/20/2024 | Various Supplies | 91.45 |
| Napa Auto Parts | 512587 | 02/27/2024 | Public Works auto supplies | 284.31 |

Accounts Payable Approval Report

| Vendor Name | Payable Number | Post Date | Description (Item) | Amount |
|---------------------------------------|----------------|------------|-----------------------------------|--------|
| Woodlands Hardware | 012655/1 | 03/04/2024 | Various Supplies | 17.99 |
| Maloy Mobile Storage Inc. | 0323221-IN | 03/04/2024 | 40' Storage Container Serial#8... | 243.68 |
| Craig Independent Tire Co. | 140417 | 03/04/2024 | Vehicle Tire Repair | 22.21 |
| Able & Willies One Stop Shop, ...1561 | | 03/04/2024 | Public Works shirts | 505.00 |
| UniqueFleet, LLC. | 22446 | 03/04/2024 | Preventative Maint PW Vehicl... | 458.50 |
| WEX Bank | 95604548 | 03/04/2024 | PW Fuel | 845.64 |
| Verizon Wireless | 9957151740 | 03/04/2024 | Public Works | 162.32 |

Department 5101 - Public Works Total: 2,631.10

Department: 5104 - Highways and Streets

| | | | | |
|-----|------------|------------|--|--------|
| PNM | INV0004771 | 02/27/2024 | Streetlights - Electricity - Utilit... | 32.92 |
| PNM | INV0004772 | 02/27/2024 | Streetlights - Electricity - Utilit... | 77.20 |
| PNM | INV0004786 | 03/18/2024 | Streetlights - Electricity - Utilit... | 37.14 |
| PNM | INV0004787 | 03/18/2024 | Streetlights - Electricity - Utilit... | 143.24 |
| PNM | INV0004788 | 03/18/2024 | Streetlights - Electricity - Utilit... | 85.28 |
| PNM | INV0004789 | 03/18/2024 | Streetlights - Electricity - Utilit... | 173.95 |
| PNM | INV0004790 | 03/18/2024 | Streetlights - Electricity - Utilit... | 180.61 |

Department 5104 - Highways and Streets Total: 730.34

Fund 11000 - General Operating Fund Total: 36,460.29

Fund: 20900 - Fire Protection

Department: 3002 - Fire Protection

| | | | | |
|------------------------------------|------------|------------|----------------------------------|----------|
| Linde Gas & Equipment Inc. | 41215247 | 02/20/2024 | Oxygen Bottles | 198.54 |
| Woodlands Hardware | 012599/1 | 03/04/2024 | Various Supplies | 74.80 |
| Woodlands Hardware | 012618/1 | 03/04/2024 | Various Supplies | 35.78 |
| Woodlands Hardware | 012619/1 | 03/04/2024 | Various Supplies | 25.63 |
| Woodlands Hardware | 012623/1 | 03/04/2024 | Various Supplies | 13.18 |
| Woodlands Hardware | 012646/1 | 03/04/2024 | Various Supplies | 6.69 |
| UniqueFleet, LLC. | 22665 | 03/04/2024 | Preventative Maint on Fire Ve... | 1,123.07 |
| UniqueFleet, LLC. | 22666 | 03/04/2024 | Preventative Maint on Fire Ve... | 1,642.22 |
| UniqueFleet, LLC. | 22667 | 03/04/2024 | Preventative Maint on Fire Ve... | 680.95 |
| UniqueFleet, LLC. | 22668 | 03/04/2024 | Preventative Maint on Fire Ve... | 1,421.29 |
| UniqueFleet, LLC. | 22669 | 03/04/2024 | Preventative Maint on Fire Ve... | 1,236.45 |
| UniqueFleet, LLC. | 22671 | 03/04/2024 | Preventative Maint on Fire Ve... | 940.07 |
| UniqueFleet, LLC. | 22672 | 03/04/2024 | Preventative Maint on Fire Ve... | 1,361.33 |
| UniqueFleet, LLC. | 22673 | 03/04/2024 | Preventative Maint on Fire Ve... | 1,266.44 |
| TLC Uniforms | 273142 | 03/04/2024 | Blanket PO | 7,290.01 |
| Design Silk Screen Printers, LL... | 36529 | 03/04/2024 | Silk changes for fire units | 7,140.00 |
| Napa Auto Parts | 513022 | 03/04/2024 | Auto Supplies | 245.69 |
| Napa Auto Parts | 513235 | 03/04/2024 | Auto Supplies | 88.89 |
| Napa Auto Parts | 513331 | 03/04/2024 | Auto Supplies | 66.89 |
| Napa Auto Parts | 513332 | 03/04/2024 | Auto Supplies | 19.49 |
| Napa Auto Parts | 513343 | 03/04/2024 | Auto Supplies | 48.24 |
| Napa Auto Parts | 513349 | 03/04/2024 | Auto Supplies | 55.76 |
| eSchedule, Inc | 6312 | 03/04/2024 | renew | 2,358.72 |
| Sharp Electronics Corporation | 9004742111 | 03/04/2024 | Fire Dept Help Desk & Server... | 1,301.00 |
| Sharp Electronics Corporation | 9004742112 | 03/04/2024 | Contract# 800595693 - Aquos... | 137.25 |
| WEX Bank | 95604548 | 03/04/2024 | Fire Dept. | 825.77 |
| Verizon Wireless | 9957151740 | 03/04/2024 | Fire Department | 120.03 |
| TLC Plumbing & Utility Comme.. | CH581136-1 | 03/04/2024 | Fire Dept - HVAC Repair | 409.37 |
| NM Gas Co | INV0004774 | 03/14/2024 | GAS- Utilities | 495.85 |
| PNM | INV0004782 | 03/18/2024 | FD-Electricity - Utilities | 525.91 |
| NM Water Service Company | INV0004793 | 03/18/2024 | Water - Utilities | 71.43 |
| PNM | INV0004785 | 03/19/2024 | FD-Electricity - Utilities | 411.26 |

Department 3002 - Fire Protection Total: 31,638.00

Fund 20900 - Fire Protection Total: 31,638.00

Fund: 29700 - County EMS GRT

Department: 2002 - General Administration

| | | | | |
|-------------------|----------|------------|------------------|--------|
| Boundtree Medical | 85269175 | 03/04/2024 | Medical Supplies | 174.93 |
| WEX Bank | 95604548 | 03/04/2024 | EMS Fuel | 386.03 |

Accounts Payable Approval Report

| Vendor Name | Payable Number | Post Date | Description (Item) | Amount |
|--|----------------|------------|----------------------------------|------------------|
| Verizon Wireless | 9957151740 | 03/04/2024 | EMS | 81.32 |
| Department 2002 - General Administration Total: | | | | 642.28 |
| Fund 29700 - County EMS GRT Total: | | | | 642.28 |
| Fund: 30300 - State Legislative Appropriation Project | | | | |
| Department: 2002 - General Administration | | | | |
| H&M 116 Rock Products, LLC. | 3980 | 02/20/2024 | Crusher Fines/River Rock Cha... | 2,240.00 |
| Department 2002 - General Administration Total: | | | | 2,240.00 |
| Fund 30300 - State Legislative Appropriation Project Total: | | | | 2,240.00 |
| Fund: 30400 - Road/Street Projects | | | | |
| Department: 2002 - General Administration | | | | |
| HDR Engineering, Inc. | 12005987446 A | 03/04/2024 | Task 2- Construction Related ... | 803.10 |
| HDR Engineering, Inc. | 12005987446 A | 03/04/2024 | Task 1- Project Management | 436.50 |
| HDR Engineering, Inc. | 12005987446 A | 03/04/2024 | NM GRT (7.625%) | 94.52 |
| Department 2002 - General Administration Total: | | | | 1,334.12 |
| Fund 30400 - Road/Street Projects Total: | | | | 1,334.12 |
| Fund: 39900 - Other Capital Projects | | | | |
| Department: 2002 - General Administration | | | | |
| HDR Engineering, Inc. | 1200598746 B | 03/04/2024 | Task 5 Construction Observati... | 633.60 |
| HDR Engineering, Inc. | 1200598746 B | 03/04/2024 | Direct Expenses | 183.96 |
| HDR Engineering, Inc. | 1200598746 B | 03/04/2024 | GRT @ 7.8750% | 62.34 |
| HDR Engineering, Inc. | 1200601096 | 03/04/2024 | On-Call Engineering Services | 688.80 |
| Department 2002 - General Administration Total: | | | | 1,568.70 |
| Fund 39900 - Other Capital Projects Total: | | | | 1,568.70 |
| Grand Total: | | | | 73,883.39 |

Fund Summary

| Fund | Expense Amount |
|---|------------------|
| 11000 - General Operating Fund | 36,460.29 |
| 20900 - Fire Protection | 31,638.00 |
| 29700 - County EMS GRT | 642.28 |
| 30300 - State Legislative Appropriation Project | 2,240.00 |
| 30400 - Road/Street Projects | 1,334.12 |
| 39900 - Other Capital Projects | 1,568.70 |
| Grand Total: | 73,883.39 |

Account Summary

| Account Number | Account Name | Expense Amount |
|------------------|------------------------------|----------------|
| 11000-2001-56120 | Supplies - Vehicle Fuel | 46.37 |
| 11000-2001-57160 | Telecommunications | 40.01 |
| 11000-2002-55020 | Contract - Attorney Fees | 5,359.73 |
| 11000-2002-55030 | Contract - Professional S... | 274.50 |
| 11000-2002-56050 | Supplies - Janitorial/Mai... | 118.19 |
| 11000-2002-56060 | Supplies - Kitchen | 98.20 |
| 11000-2002-57090 | Printing/Publishing/Adve... | 221.11 |
| 11000-2002-57160 | Telecommunications | 1,056.67 |
| 11000-2002-57170 | Utilities - Electricity | 588.54 |
| 11000-2002-57171 | Utilities - Natural Gas | 1,017.44 |
| 11000-2002-57173 | Utilities - Water | 337.33 |
| 11000-2004-57160 | Telecommunications | 121.17 |
| 11000-2008-55030 | Contract - Professional S... | 1,450.41 |
| 11000-2008-56020 | Supplies - General Office | 136.92 |
| 11000-2008-57090 | Printing/Publishing/Adve... | 938.83 |
| 11000-2014-55030 | Contract - Professional S... | 14,036.28 |
| 11000-3001-54010 | Maintenance & Repairs -... | 174.65 |
| 11000-3001-55030 | Contract - Professional S... | 606.00 |
| 11000-3001-56010 | Software | 665.00 |
| 11000-3001-56030 | Supplies - Field Supplies | 504.92 |
| 11000-3001-56110 | Supplies - Uniforms/Linen | 442.92 |
| 11000-3001-56120 | Supplies - Vehicle Fuel | 688.13 |
| 11000-3001-56999 | Supplies - Other | 61.25 |
| 11000-3001-57090 | Printing/Publishing/Adve... | 936.68 |
| 11000-3004-55999 | Contract - Other Services | 3,040.35 |
| 11000-4004-55030 | Contract - Professional S... | 137.25 |
| 11000-5101-54040 | Maintenance & Repairs -... | 742.81 |
| 11000-5101-55999 | Contract - Other Services | 243.68 |
| 11000-5101-56030 | Supplies - Field Supplies | 109.44 |
| 11000-5101-56110 | Supplies - Uniforms/Linen | 505.00 |
| 11000-5101-56120 | Supplies - Vehicle Fuel | 845.64 |
| 11000-5101-56122 | Supplies - Vehicle Tires | 22.21 |
| 11000-5101-57160 | Telecommunications | 162.32 |
| 11000-5104-57170 | Utilities - Electricity | 730.34 |
| 20900-3002-54040 | Maintenance & Repairs -... | 10,196.78 |
| 20900-3002-54050 | Maintenance & Repair - ... | 409.37 |
| 20900-3002-55030 | Contract - Professional S... | 1,438.25 |
| 20900-3002-56010 | Software | 2,358.72 |
| 20900-3002-56030 | Supplies - Field Supplies | 14,784.63 |
| 20900-3002-56120 | Supplies - Vehicle Fuel | 825.77 |
| 20900-3002-57160 | Telecommunications | 120.03 |
| 20900-3002-57170 | Utilities - Electricity | 937.17 |
| 20900-3002-57171 | Utilities - Natural Gas | 495.85 |
| 20900-3002-57173 | Utilities - Water | 71.43 |
| 29700-2002-56070 | Supplies - Medical | 174.93 |
| 29700-2002-56120 | Supplies - Vehicle Fuel | 386.03 |
| 29700-2002-57160 | Telecommunications | 81.32 |

Accounts Payable Approval Report

Account Summary

| Account Number | Account Name | Expense Amount |
|------------------|------------------------------|------------------|
| 30300-2002-58999 | Other Capital Purchases | 2,240.00 |
| 30400-2002-55030 | Contract - Professional S... | 1,334.12 |
| 39900-2002-55030 | Contract - Professional S... | <u>1,568.70</u> |
| | Grand Total: | 73,883.39 |

Project Account Summary

| Project Account Key | Expense Amount | |
|---------------------|---------------------|------------------|
| **None** | 70,309.27 | |
| 2021-040-002-50000 | 1,334.12 | |
| F2949-50000 | <u>2,240.00</u> | |
| | Grand Total: | 73,883.39 |

MAYOR & COUNCILORS

JOSHUA RAMSELL, MAYOR

LAWRENCE GORDON, COUNCILOR

ARTHUR APODACA, COUNCILOR

MATTHEW MARQUEZ, COUNCILOR

THOMAS NELSON, COUNCILOR

ATTEST:



CITY OF RIO COMMUNITIES

360 Rio Communities Blvd.
Rio Communities, NM 87002
505-861-6803
www.riocommunities.net

March 6, 2024

To: City Council

From: City Manager

Subject: Match Requirement for LGRF Grant

The City of Rio Communities is proposing to apply for the next year's (2024-2025) Local Government Coop Grant. The estimated project cost is not to exceed \$250,0000, with a 25% city match requirement not to exceed \$60,000. We expect available cash

Attached is a Google Map and photo of the road stretch being considered on Damon Street for a milling and re-paving. This stretch connects to Horner Street near Highway 47.

The City of Rio Communities performed work of a similar nature on Country Club Lane back in 2021/2022.



New Mexico DEPARTMENT OF
TRANSPORTATION
MOBILITY FOR EVERYONE

January 2, 2024

Subject:

Local Government Road Fund (LGRF)
Project Proposals for FY 2024/2025
Cooperative (ALL)
School Bus (County)
County Arterial Program (County)
Municipal Arterial Program

Dear Tribal & Local Agencies:

NMDOT District Three Local Government Section is soliciting applications for the LGRF program. The purpose of the LGRF program is to assist local public agencies in “project development, construction, reconstruction, improvement, maintenance or repair of public highways, streets and public-school parking lots, or for the acquisition of rights-of-way therefore or for materials for the construction or improvement thereof”. (Section 67-3-28 NMSA 1978)

The current edition of the LGRF project handbook shall be followed. The Entity shall first submit a letter of request to the District Engineer per the handbook (address the letter to Justin Gibson, P.E., District Engineer c/o Peter Kubiak) to be received at the **District Office by March 15** of the current year which will contain the following:

1. The location of the proposed project including route designation and termini (including vicinity map).
2. The scope of work to be performed.
3. Justification for project construction;
4. A certification that the proposed work is on a part of a public highway and necessary for the public good and convenience and to serve the public of the municipality, county; and school districts
5. Letter of intent from governing body or agency head supporting the project.
 - Project estimate including the amount of state participation requested
 - Verification that entity can provide the 25% match for the amount being requested.
 - **Financial Hardship requests shall be established at this time and all NMAC 18-27-3 requirements shall be provided w/submittal if being requested by Tribal & Local Agencies**
 -

**Michelle Lujan
Grisham**
Governor

Ricky Serna
Cabinet Secretary

Commissioners

Chandelle Sisneros
Commissioner
District 1

Gary Tonjes
Commissioner
District 2

Hilma E. Chynoweth
Commissioner, Vice Chairman
District 3

Walter G. Adams
Commissioner, Chairman
District 4

Thomas C. Taylor
Commissioner
District 5

Charles Lundstrom
Commissioner, Secretary
District 6

6. Project schedule update is required for all existing LGRF and TPF projects that have not been closed out.

Applications can be provided electronically via PDF submittals at peter.kubiak@dot.nm.gov or through traditional mail at 7500 Pan American Freeway NE P.O Box 91750 Albuquerque NM 87199

All incomplete applications will be returned to the Public Entity for submission the following year.

“Prioritization of specific projects will be the responsibility of the Public Entity. The Department recommends that project(s) under consideration for LGRF funding have project scoping completed with project needs, limits, and construction process already established and ready to move into the initial design phase. The Department will not conduct a formal review of the project. It will be the Public Entity's responsibility to ensure that the projects selected most effectively serve the needs of the public and are in compliance with appropriate and sound design standards. The Department will not conduct an analysis of preliminary cost estimates”.

If any questions, contact me at your earliest availability.

Regards,

Peter Kubiak

Digitally signed by Peter
Kubiak
Date: 2024.01.02 12:17:37
-07'00'

Peter J. Kubiak
LGRF Coordinator
7500 Pan American Freeway NE
P.O Box 91750
Albuquerque NM 87199
(505)249-5718 C
Peter.kubiak@dot.nm.gov



DAMON STREET

Google map – Damon



City of Rio Communities
360 Rio Communities Blvd.
Rio Communities, NM 87002

2-28-24

Dear Mayor Ramsell,

I would like to apply for the position of Municipal Judge for the city. I have enclosed a resume. I can be reached at the following address:



Sincerely yours,

Helen Smith

Helen E. Smith
Captain, United States Navy
(Retired)

Education

MS in Technical Communication
Rensselaer Polytechnical Institute
Troy, NY

MA in International Relations
Salve Regina College
Newport, Rhode Island

BA in Geography
California University at Northridge
Northridge, California

Graduate, Naval War College, Newport, Rhode Island
Graduate, Armed Forces Staff College, Norfolk, Virginia
Graduate, Human Resources Management School, Memphis, Tennessee

Positions Held

Base Commander (1990-1993)
Dean of Academic Services
Comptroller
Armed Forces Staff College
Norfolk, VA

As Base Commander for the Armed Forces Staff College was responsible for housing, feeding, recreational facilities and infrastructure for the College, students and families on the base, was Dean of Academic Support, and Comptroller of the College. First woman to hold this position. Received the Defense Meritorious Service Medal for outstanding performance.

Commanding Officer (1988-1990)
Director
Naval Alcohol Rehabilitation Center
Norfolk, VA

As Director of the Naval Alcohol Rehabilitation Center for the Atlantic Fleet also served as member of the Board of Directors of the Virginia Council on Alcoholism and other Drug Dependencies, and the Working Group of the Mayor's Task Force on Drugs for the City of Norfolk.

Administrative Officer

Naval Station Pearl Harbor (1980-1981)

Naval Air Station Moffett Field (1972)

Fleet Aviation Specialized Operational Training Group (1970-1972)

Fighter Squadron 101 (1968-1970)

After retiring from the Navy in 1993 was appointed as Director of the California State Red Ribbon program on drug prevention for students and schools.

Moved to Rio Communities, New Mexico in 1998. Fully retired and have continuously ~~worked at 658 Frederico Blvd.~~ since that time.



Robert Bevington-Romero
PO Box 121
Tome, NM
87060
02/02/2024
Attention: Hiring Manager

Greetings:

I would bring to this position a broad range of skills, including:

- The experience, knowledge and skills acquired during a highly successful 31+ year Project Manager (including stand-alone utility) career at Sandia National Laboratories (SNL) on Kirtland AFB in Albuquerque, New Mexico.
- Strong experience and leadership of a highly diverse group of stake holders. I worked internationally in 29 foreign countries during my career at SNL.
- Court Familiarity and Legal Training, Post-degree Graduate of Central New Mexico Community College (CNM)'s American Bar Association approved 2-year Paralegal Program. Interned in the Law Office of the Public Defender's (LOPD) in Albuquerque, NM.
- Graduate of the University of New Mexico/ Main Campus. BA with dual minors in Math and Economics.
- Graduate of the University of New Mexico/Valencia Campus. AAS-GS.

- Formal Project Management Institute (PMI) Project Management Professional (PMP) training.
- International Technical Security System experience. Access Control, Intrusion Alarms, CCTV, Panic buttons, etc. to secure and “harden” US Government Facilities, worldwide.
- Past 31+ year Department of Energy “Q” Security clearance. Past US Air Force DoD “Secret” and “Top Secret” security clearances.
- Supervisory Experience, past Construction Supervisor at the New Mexico Institute of Mining and Technology (NM Tech in Socorro NM). Also, past Public Works Supervisor for the municipality of Peralta, NM.
- Formal Conflict Resolution Training, Graduate of US/Japan Center’s “Technical Japanese Management Program with internships in both Nagoya and Tokyo Japan.
- Past Part-time Faculty Pool member at CNM in Construction Trades.
- Past NM Construction Industries Division EE-98J Electrical Journeyman test proctor for State of New Mexico (PSI).
- Graduate of a formal IBEW 5-year Electrical Apprenticeship program.
- Graduate of Central New Mexico Community College (CNM). Industrial / Commercial Electrician training program.
- Formal Heating, Ventilating and Air Conditioning (HVAC) training. Chillers, stand-alone AC units, fan coil units, etc.
- Environmental Protection Agency (EPA) Section 608 License to install / recover refrigerants.
- Formal RSMMeans Construction Estimating training.
- Licensed Electrical Contractor and Master Electrician in the State of New Mexico.
- Licensed Mechanical Contractor and Journeyman HVAC/R technician in the State of New Mexico.
- Licensed Journeyman Electrician in the State of Alaska.
- Viet Nam Era 5-year Air Force Active-Duty Veteran.
- NM Air National Guard Veteran.
- Minority Applicant / 10% disabled Veteran Applicant.

I would welcome the opportunity to further discuss this position with you. If you have questions or would like to schedule an interview, please contact me by phone at **505.456.4108** or by e-mail at **rob20001955mg@cs.com**. My resume is available whenever requested, and I look forward to hearing from you.

Thank you for your time and consideration,

Robert Bevington-Romero