



City of Rio Communities Council Regular Business Meeting

City Council Chambers - 360 Rio Communities Blvd

Rio Communities, NM 87002

Monday, January 8, 2024, 6:00 PM

Agenda

Please silence all electronic devices.

Mayor - Joshua Ramsell

Mayor Pro Tem -

Council - Arthur Apodaca, Lawrence R. Gordon, Matthew Marquez, Tom Nelson

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. SWEARING IN OF NEWLY ELECTED CITY COUNCIL MEMBERS**
 - A. MATTHEW MARQUEZ**
 - B. TOM NELSON**
- 4. ROLL CALL**
- 5. APPROVAL OF AGENDA**
- 6. APPROVAL OF CONSENT AGENDA**
 - A. SPECIAL BUSINESS MEETING MINUTES – DECEMBER 29, 2023**
 - B. ACCOUNTS PAYABLE**
- 7. RECOGNITION OF PAST CITY COUNCIL MEMBERS**
- 8. PUBLIC COMMENT**

If you wish to speak during the public comment session, the Council will allow each member of the public three (3) minutes to address the Council. Both the public and Council will follow rules of decorum. Please state your name and where you live. The public shall direct comments to the Mayor. Comment(s) will not be disruptive or derogatory.
- 9. COUNCIL DISCUSSION**
- 10. DISCUSSION, CONSIDERATION, AND DECISION –INTERGOVERNMENTAL SERVICES AGREEMENT BETWEEN THE COUNTY OF VALENCIA AND THE CITY OF RIO COMMUNITIES FOR LAW ENFORCEMENT PROTECTION**
- 11. ADJOURN**

Please join us from the comfort and safety of your own home by entering the following link: @

<https://www.facebook.com/riocommunities>

NOTE: THIS AGENDA IS SUBJECT TO REVISION UP TO 72 HOURS PRIOR TO THE SCHEDULED MEETING DATE AND TIME (NMSA 10-15-1 F). A COPY OF THE AGENDA MAY BE PICKED UP AT CITY HALL, 360 RIO COMMUNITIES BLVD, RIO COMMUNITIES, NM 87002. IF YOU ARE AN INDIVIDUAL WITH A DISABILITY WHO IS IN NEED OF A READER, AMPLIFIER, QUALIFIED SIGN LANGUAGE INTERPRETER OR ANY OTHER FORM OF AUXILIARY AND OR SERVICE TO ATTEND OR PARTICIPATE IN THE MEETING, PLEASE CONTACT THE MUNICIPAL CLERK AT 505-861-6803 AT LEAST ONE WEEK PRIOR TO THE MEETING OR AS SOON AS POSSIBLE.



City of Rio Communities Council Special Business Meeting
City Council Chambers - 360 Rio Communities Blvd
Rio Communities, NM 87002
Friday, December 29, 2023 6:00 PM
Minutes

Please silence all electronic devices.

Call to Order

Mayor Ramsell called the meeting to order at 6:01pm.

Pledge of Allegiance

Councilor Gordon led the Pledge of Allegiance

Roll Call

PRESENT

Governing Body

Mayor Joshua Ramsell
Mayor Pro-Tem Margaret R. Gutjahr
Councilor Arthur Apodaca
Councilor Lawrence Gordon
Councilor Jimmie Winters
Councilor Lawrence Gordon

Staff

Manager Dr. Martin Moore
Deputy Clerk Lalena Aragon
Finance Officer Stephanie Finch
Fire Chief Andrew Tabet
Attorney Randall Van Vleck
Police Chief Felix Nunez

Public

Loedi Silva
Kathy Gurule
Monique Marquez
Matthew Marquez
Dick Irvin
Marylynn Winters
Arturo Saiz
Claudine Montano
Thomas Nelson

Approval of Agenda

Motion made by Councilor Gordon to approve the agenda as presented. Seconded by Councilor Winters.

Voting Yea:

Mayor Pro-Tem Gutjahr
Councilor Apodaca
Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote

APPROVAL OF CONSENT AGENDA

1. REGULAR BUSINESS MEETING MINUTES

2. SPECIAL BUSINESS MEETING – NOVEMBER 29, 2023

3. REGULAR BUSINESS MEETING – DECEMBER 11, 2023

4. JOINT SPECIAL WORKSHOP WITH PLANNING & ZONING – DECEMBER 12, 2023

5. ACCOUNTS PAYABLE

Able & Willies One Stop Shop, LLC	98.00	Woodlands Hardware	596.88
Century Link	78.43	Amazon Business	347.30
Napa Auto Parts	168.07	Batteries Plus #1049	75.45
TLC Uniforms	694.78	Code 3 Service	18,333.38
Tyler Business Forms	891.71	Construction Coordinators Inc.	16,250.24
Universal Waste Systems, Inc.	397.47	Griffin & Associates Marketing, Inc	1,738.79
Village of Bosque Farms	18,233.00	HDR Engineering, Inc	42,357.53
Wells Fargo Financial Leasing	2,497.73	HEI, Inc	83,888.40
McKesson Medical-Surgical	561.20	Sharp Electronics Corporation	3,846.27
SJT Group LLC	4,797.38	Staples Contract & Commercial, LLC	295.65
Unique Fleet, LLC.	5,776.78	Comcast Business	281.55

Motion made by Councilor Winters to approve the consent agenda as presented. Seconded by Councilor Gutjahr.

Voting Yea:

- Mayor Pro-Tem Gutjahr
- Councilor Apodaca
- Councilor Gordon
- Councilor Winters

Motion passed with a 4-0 vote.

PUBLIC COMMENT

Loedi Silva stated in the minutes that were posted in the packet needed to be reviewed before approving.

Kathy Gurule stated in recent weeks it was come to light that the governing body of Rio Communities awarded the City Manager a substantial salary increases equal to that of many elected state officials and much higher than other municipalities. She has seen few changes in over a year she has been here with the opening of Pee Wees and the hiring of a Police Chief and a police officer which are positive progress then the renovation of city hall and the re-pavement of the parking lot makes her question of

what possible justifiable there could be for such a sizable salary increase for one person and those resources could have been better spent on multiple personal. The streets are in dire need of maintenance and many neighborhoods are completely dark at night. The results of the recent elections the residents clearly want change. The people speak very clearly.

Monique Marquez stated on December 29, 2019, the City of Rio Communities held a swearing in ceremony with outgoing city council present on December 29, 2021, the city held a swearing in ceremony with outgoing city council present Mayor Ramsell was sworn in on that day. Yesterday on December 28, 2023 the newly elected council was sworn in and nobody from this council was present, not the Mayor nor the City Manager. As we enter a new era, I hope the council works hand and hand with the newly elected officials that this city has elected. If this swearing in was scheduled how come the New Bulletin wasn't aware.

Matthew Marquez, as a newly elected city council member stated that the decision that was being made this past month should have been reserved by the outgoing council and waited for the incoming council. At no point in the city's past have there been this many decisions by outgoing council members. He asked that no decision be made that are on the agenda tonight.

Dick Irvine stated that the Planning and Zoning meets at 4:00pm why couldn't it be 6:00 as people are still at work or getting their children from school. He then stated that new city council members are being shut out with actions from the current council. In the past years there has only been one City Council meeting and this year there are two. The only thing that should be voted on this agenda is number 19 to adjourn.

Manager Report

City manager Dr. Moore gave an update on the speed bumps on Hillandale and stated that Public Works are working on street signs and other things around the city. He continued to talk about the zoning code and explained that he will be giving an update on that and in relationship to the end of the year. He stated that the city has employees testing positive for covid and we are asking them not to come into the building. He then gave an update on the San Lucas and Chamartín project from the inspection report from the engineer everything is as expected. As far as the zoning code we will be meeting at the beginning of the new year.

Council Discussion.

Councilor Gutjahr gave a thank you speech and thanked the community for all the votes. She gave an update on the history of the city and talked about the the founders of the city. She also thanked the staff for all they have done and that she continued to thank the staff for the journey they shared. She explained grants and the way the city has used them.

Mayor Ramsell thanked Councilor Gutjahr for all she has done for the city. He then thanked Mr. Winters for all his work in the community and the history he shares with the city.

Mayor Ramsell stated that there is a street light plan and repaving plan in place and is happy to talk about it after the meeting to anyone who wants information on it.

DISCUSSION, CONSIDERATION, AND DECISION – APPOINTMENT TO FILL VACANT PLANNING & ZONING COMMISSION SEAT

Mayor Ramsell stated that Mr. Henderson is interested in filling the vacancy on the Planning and Zoning Commission. He was our first code enforcer and will be a good candidate to fill the vacant seat.

Councilor Apodaca said it is a good choice.

Council Gutjahr agreed.

Councilor Winters said he worked with him when he was our first code enforcer, and he will be an excellent choice.

Motion made by Councilor Gutjahr to appoint Mr. Henderson to fill the vacant Planning and Zoning Commission seat. Seconded by Councilor Winters.

Voting Yea:

- Mayor Pro-Teem Gutjahr
- Councilor Apodaca
- Councilor Gordon
- Councilor Winters

Motion passed with a 4-0 vote.

DISCUSSION, CONSIDERATION, AND DECISION – TO INCREASE DEPUTY CLERK, PUBLIC WORKS SUPERVISOR AND PUBLIC WORKS WORKER FROM 35 HOURS A WEEK TO 40 HOURS A WEEK

City Manager Dr. Moore explained this is a continuation of our efforts to make sure we have better coverage out there for the public. With the Clerk’s Office we all know the need there and the second thing is that Public Works are doing a good job and at 35 hours a week it makes it hard for him to keep up on all that needs to be done.

Council Gutjahr said it is a wonderful thing and she is glad that we are able to do this.

Councilor Winters said that Public Works is an understaffed department.

Councilor Apodaca said he agrees and that it is beneficial for them to do their job more efficiently.

Councilor Gordon stated that being so short staffed after 10 years and the work they put fourth they need to be complimented for all their hard work and thank them for all they do.

Mayor Ramsell said he agrees that 40 hours a week will allow them time to get the work that desperately needs to get don done.

Motion made by Councilor Apodaca to increase Deputy Clerk and Public Works Supervisor and Public Works Worker hours from 35 hours a week 40 hours a week. Seconded by Councilor Gordon.

Voting Yea:

- Mayor Pro-Teem Gutjahr
- Councilor Apodaca
- Councilor Gordon
- Councilor Winters

Motion passed with a 4-0 vote.

DISCUSSION, CONSIDERATION, AND DECISION – RESOLUTION NO. 2023-25, ANNUAL BUDGET AMENDMENT #01 (FISCAL YEAR ENDING JUNE 30, 2024)

Finance Officer Finch went over the budget adjustment by department.

Councilor Apodaca said the expenses are more and more and it is a work in progress, and this is a step in the right direction.

Councilor Gutjahr explained that this is all online and this is a learning process.

Councilor Winters said this is state requirements that we break them down this way.

Mayor Ramsell stated that we have been replacing light bulbs in the all-city buildings to try to make everything as energy efficient as possible.

Motion made by Councilor Gutjahr to approve Resolution NO. 2023-25, annual budget amendment #1. Fiscal year ending June 30, 2024. Seconded by Councilor Gordon.

Voting Yea:

Mayor Pro-Teem Gutjahr
Councilor Apodaca
Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote.

DISCUSSION, CONSIDERATION, AND DECISION – RESOLUTION NO. 2023-26, TRAVEL POLICY

City Manager Dr. Moore explained that the Travel Policy is compliant with state law.

Finance Officer Finch explained that DFA has never increased the rate until covid she explained that instead of having to keep going back every year approving a new policy every time DFA increases the rate, we will just have in our policy what the current DFA rate is. She stated this is what other municipalities are going to as well.

Motion made by Councilor Gordon to approve Resolution NO. 2023-26 Travel Policy, Seconded By Councilor Winters

Voting Yea:

Mayor Pro-Teem Gutjahr
Councilor Apodaca
Councilor Gordon
Councilor Winters

Motion passed with a 4-0 vote.

DISCUSSION, CONSIDERATION, AND DECISION – RESOLUTION NO. 2023-27, W

Mayor Ramsell explained the open meeting act and the postings will be at the Moose Lodge, NM Water Department, Tierra Grande HOA, Oasis Wash and Fold, City of Rio Communities Fire Department, and the Clerk's office.

Motion made by Councilor Apodaca to approve Resolution NO. 2023-27 Open Meetings Act, Seconded By Councilor Winters.

Voting Yea:

Mayor Pro-Teem Gutjahr

Councilor Apodaca

Councilor Gordon

Councilor Winters

Motion passed with a 4-0 vote.

DISCUSSION, CONSIDERATION, AND DECISION – RESOLUTION NO. 2023-28, GOVERNING BODY CODE OF CONDUCT

City Attorney Van Vleck explained the Code of Conduct and said it is to complement the one the City currently has. In sections of non pardonship and how confidential information should be kept and miss use of city resources and city property.

City Manager Dr. Moore explained that on the state level there is a strict Code of Conduct and this falls in line with what other cities are doing.

Councilor Gutjahr said this is very helpful and that employees and voluenter have to follow this as well.

Motion made by Councilor Gutjahr to approve Resolution NO. 2023-28 Governing Body Code of Conduct. Seconded By Councilor Winters.

Voting Yea:

Mayor Pro-Teem Gutjahr

Councilor Apodaca

Councilor Gordon

Councilor Winters

Motion passed with a 4-0 vote.

DISCUSSION, CONSIDERATION, AND DECISION – RESOLUTION NO. 2023-29, OFFICIAL HOLIDAYS

Motion made by Councilor Gutjahr to approve Resolution NO. 2023-29 Official Holidays Seconded By Councilor Winters.

Voting Yea:

Mayor Pro-Teem Gutjahr

Councilor Apodaca

Councilor Gordon

Councilor Winters

Motion passed with a 4-0 vote.

DISCUSSION, CONSIDERATION, AND DECISION – CONSULTING SERVICES FOR MUNICIPAL CLERKS OFFICE

City Manager Dr. Moore explained that they had talked to Gail Jones and asked if she would sit down and train our Deputy Clerk. Mrs. Jones was reasonable with her price. She will be here once or twice a week until the end of this fiscal year not to exceed the dollar amount of \$10,000.

Motion made by Councilor Gordon to approve consulting services for Municipal Clerk’s Office not to exceed \$10,000. Seconded By Councilor Winters.

Voting Yea:

- Mayor Pro-Teem Gutjahr
- Councilor Apodaca
- Councilor Gordon
- Councilor Winters

Motion passed with a 4-0 vote.

DISCUSSION, CONSIDERATION, AND DECISION – AGREEMENT BETWEEN VALENCIA COUNTY AND THE CITY OF RIO COMMUNITIES FOR THE PURPOSE OF PROVIDING HOUSING AND CARE OF ADULT PERSONS ARRESTED BY THE CITY OF RIO COMMUNITIES OR SENTENCED TO DETENTION OR CONFINEMENT PURSUANT TO THE JURISDICTION AND AUTHORITY OF THE CITY OF RIO COMMUNITIES MUNICIPAL COURT

City Manager Dr. Moore explained this is a basic agreement with the detention center.

Chief Nunez explained that we are picking up the cost if it comes from our Municipal Court. He then went over the medical part of it and how it works.

Motion made by Councilor Apodaca to approve agreement between Valencia county and the City of Rio Communities for the purpose of providing housing and care of adult persons arrested by the City of Rio Communities or sentenced to detention or confinement pursuant to the jurisdiction and authority of the city of Rio Communities Municipal Court. Seconded By Councilor Gutjahr.

Voting Yea:

- Mayor Pro-Teem Gutjahr
- Councilor Apodaca
- Councilor Gordon
- Councilor Winters

Motion passed with a 4-0 vote.

DISCUSSION, CONSIDERATION, AND DECISION –INTERGOVERNMENTAL SERVICES AGREEMENT BETWEEN THE COUNTY OF VALENCIA AND THE CITY OF RIO COMMUNITIES FOR LAW ENFORCEMENT PROTECTION

City Manager Dr. Moore explained that this agreement is negotiated to pay a monthly amount and have an agreement into the second half of the phisical year and it is in the 47k range for the first 6 months he talked about overtime and special assignments.

Chief Nunez explained that the call voulms are high at 2500 calls in the city alone and he is concerned about this agreement, and it is the duty of the sheriff to help the county and he disagrees with the amount.

City Attorney Mr. Van Vleck said he thinks it deserves a better review.

Councilor Gordon said I would like to know more before making this decision.

Councilor Apodaca said I think it needs more review.

Motion made by Councilor Gutjahr to table this for further review. Seconded By Councilor Apodaca.

Voting Yea:

Mayor Pro-Teem Gutjahr

Councilor Apodaca

Councilor Gordon

Councilor Winters

Motion passed with a 4-0 vote.

Mayor Ramsell read a letter on behalf of Bill Brown with a check enclosed for \$37,699.27.

Adjourn

Motion made by Councilor Winters to adjourn 8:03pm. Seconded by Councilor Gordon. The motion carried unanimously.

Respectfully submitted,

Dr. Martin Moore, Acting Municipal Clerk
(Taken and Transcribed by Lalena Aragon, Deputy Clerk)

Date: _____

Approved:

Joshua Ramsell,
Mayor

Lawrence R. Gordon,
Councilor

Arthur Apodaca,
Councilor

Matthew Marquez,
Councilor

Thomas Nelson,
Councilor



Accounts Payable Approval Report By Fund

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Fund: 11000 - General Operating Fund				
Department: 0001 - No Department				
State of New Mexico Child Su...	INV0004560	12/08/2023	Case Identifier 000300363	110.00
GSD - Administrative Services ...	INV0004561	12/08/2023	DENTAL	397.51
GSD - Administrative Services ...	INV0004562	12/08/2023	DISABILITY	34.58
Globe Life & Accident Insuran...	INV0004563	12/08/2023	GLOBE LIFE INSURANCE	56.00
GSD - Administrative Services ...	INV0004564	12/08/2023	HEALTH	5,856.48
GSD - Administrative Services ...	INV0004565	12/08/2023	VISION	69.47
GSD - Administrative Services ...	INV0004585	12/22/2023	ADMIN FEE	17.81
GSD - Administrative Services ...	INV0004586	12/22/2023	DENTAL	397.51
GSD - Administrative Services ...	INV0004587	12/22/2023	DISABILITY	34.58
Globe Life & Accident Insuran...	INV0004588	12/22/2023	GLOBE LIFE INSURANCE	56.00
GSD - Administrative Services ...	INV0004589	12/22/2023	HEALTH	5,856.48
GSD - Administrative Services ...	INV0004590	12/22/2023	BASIC LIFE	57.46
GSD - Administrative Services ...	INV0004591	12/22/2023	VISION	69.47
State of New Mexico Child Su...	INV0004596	12/22/2023	Case ID 000300363	101.54
State of New Mexico Child Su...	INV0004597	12/22/2023	Case ID 000177753	138.46
Department 0001 - No Department Total:				13,253.35
Department: 1001 - Governing Body				
AT & T Mobility	287334080831X12262023	01/03/2024	Mayor Joshua Ramsell - Phone	52.38
Department 1001 - Governing Body Total:				52.38
Department: 2001 - Manager				
Amazon Business	17JG-K1V3-QL6K	01/02/2024	Whiteboards/Office Organizat...	761.53
WEX Bank	94184081	01/02/2024	CM Fuel	39.38
AT & T Mobility	287334080831X12262023	01/03/2024	City Manager Dept Cell Phones	102.35
AT & T Mobility	287334080831X12262023	01/03/2024	City Manager Telecommunicat..	509.52
Verizon Wireless	9952221850	01/03/2024	City Manager	40.01
Department 2001 - Manager Total:				1,452.79
Department: 2002 - General Administration				
Martin Pacheco	01	10/19/2023	10th Anniversary - Tables & c...	218.00
NM Gas Co	INV0004620	12/19/2023	GAS- Utilities	1,189.17
Wells Fargo Financial Leasing	5027898373	12/26/2023	MX3071 Copier-Clerks Office	184.94
Comcast Business	190041414	12/27/2023	City Hall -Fiber	1,097.42
Shred-it US JV LLC	8005728623	12/27/2023	Document Shredding Services	132.59
Sharp Electronics Corporation	9004638891	12/27/2023	City Hall & Fire Dept. VOIP	626.83
NM Water Service Company	INV0004636	01/16/2024	Water - Utilities	393.38
Comcast Business	INV0004635	01/18/2024	City Hall Telecommunications	516.58
PNM	INV0004639	01/22/2024	CH-Electricity - Utilities	669.94
Department 2002 - General Administration Total:				5,028.85
Department: 2004 - Finance/Budget/Accounting				
Amazon Business	1PDM-G1CG-6WDV	12/26/2023	Finance Office Supplies-Phone...	44.97
Amazon Business	1TJM-4JCY-73TN	12/26/2023	Finance Office Supplies-Charg...	59.71
Verizon Wireless	9952221850	01/03/2024	Finance	118.41
Department 2004 - Finance/Budget/Accounting Total:				223.09
Department: 2012 - Planning & Zoning				
Thomas S. Adair	INV0004649	01/04/2024	P & Z 2nd QTR	180.00
Chad Good	INV0004650	01/04/2024	P & Z 2nd QTR	180.00
Adelina Benavidez	INV0004651	01/04/2024	P & Z 2nd QTR	120.00
Melodie Good	INV0004652	01/04/2024	P & Z 2nd QTR	180.00
Department 2012 - Planning & Zoning Total:				660.00
Department: 3001 - Law Enforcement				
Amazon Business	1F9P-M1WX-K1LK	12/26/2023	BATTERY CHARGER FLASHLIG...	12.95

Accounts Payable Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Amazon Business	1FVR-RWX1-FRKJ	12/26/2023	4 EVIDENCE OFFICE SUPPLIES ...	169.02
Amazon Business	1NTQ-RRH6-7V99	12/26/2023	HOODIES FOR OFFICER CHIEF/...	72.97
Amazon Business	1HRQ-YRJV-CJPH	12/27/2023	BATTERY CHARGER FLASHLIG...	317.79
Amazon Business	1YV9-WYQP-NNQW	01/02/2024	CALENDARS/BINDERS/SCISSO...	114.18
WEX Bank	94184081	01/02/2024	PD Fuel	419.76
AT & T Mobility	287334080831X12262023	01/03/2024	Police Phones/Internet Boxes	139.74
AT & T Mobility	287334080831X12262023	01/03/2024	Police Telecommunications	80.80
The Printers Press Inc.	91068	01/03/2024	PRINT SERVICE LAW ENFORC...	43.05
The Printers Press Inc.	91070	01/03/2024	PRINT SERVICE LAW ENFORC...	116.24
The Printers Press Inc.	91111	01/03/2024	PRINT SERVICE LAW ENFORC...	102.24
Verizon Wireless	9952221850	01/03/2024	Police Dept	41.14
Department 3001 - Law Enforcement Total:				1,629.88
Department: 3002 - Fire Protection				
WEX Bank	94184081	01/02/2024	CE Fuel	48.34
AT & T Mobility	287334080831X12262023	01/03/2024	Code/Fire/EMS Phones	104.04
AT & T Mobility	287334080831X12262023	01/03/2024	Code/Fire/EMS Telecommuni...	80.08
Department 3002 - Fire Protection Total:				232.46
Department: 3004 - Animal Control				
Valencia County Fiscal Office	AC2024-29	01/02/2024	Animal Control	1,225.65
Department 3004 - Animal Control Total:				1,225.65
Department: 4004 - Library				
Sharp Electronics Corporation	14265435	01/03/2024	Library copies	1.51
Department 4004 - Library Total:				1.51
Department: 5101 - Public Works				
Woodlands Hardware	012111/1	12/26/2023	Various Supplies-Hammer Drill...	246.11
Woodlands Hardware	012101/1	12/27/2023	Various Supplies-Square/Hap...	26.73
Craig Independent Tire Co.	137770	12/27/2023	Vehicle Tire Repair	22.21
Woodlands Hardware	012157.1	01/02/2024	Various Supplies-Drum Liner/...	41.39
Maloy Mobile Storage Inc.	0321600-IN	01/02/2024	40' Storage Container Serial#8...	243.68
Maloy Mobile Storage Inc.	0321683-IN	01/02/2024	40' Storage Container Serial#8...	243.68
WEX Bank	94184081	01/02/2024	PW Fuel	414.31
AT & T Mobility	287334080831X12262023	01/03/2024	Public Works Phones	52.38
Craig Independent Tire Co.	100084	01/03/2024	Vehicle Tire Repair	162.49
Napa Auto Parts	489059	01/03/2024	Public Works auto supplies	30.39
Napa Auto Parts	507897	01/03/2024	Public Works auto supplies	229.62
Verizon Wireless	9952221850	01/03/2024	Public Works	186.20
Department 5101 - Public Works Total:				1,899.19
Department: 5104 - Highways and Streets				
PNM	INV0004641	01/22/2024	Streetlights - Electricity - Utilit...	29.97
PNM	INV0004642	01/22/2024	Streetlights - Electricity - Utilit...	86.26
PNM	INV0004643	01/22/2024	Streetlights - Electricity - Utilit...	94.69
PNM	INV0004644	01/22/2024	Streetlights - Electricity - Utilit...	158.35
PNM	INV0004645	01/22/2024	Streetlights - Electricity - Utilit...	40.29
PNM	INV0004646	01/22/2024	Streetlights - Electricity - Utilit...	169.85
PNM	INV0004647	01/22/2024	Streetlights - Electricity - Utilit...	341.43
Department 5104 - Highways and Streets Total:				920.84
Fund 11000 - General Operating Fund Total:				26,579.99
Fund: 20900 - Fire Protection				
Department: 3002 - Fire Protection				
NM Gas Co	INV0004621	12/19/2023	GAS- Utilities	682.98
Woodlands Hardware	012113/1	12/26/2023	Various Supplies-Threadlacker...	14.33
Linde Gas & Equipment Inc.	40087301	12/26/2023	Oxygen	193.15
Napa Auto Parts	507299	12/26/2023	Auto Supplies	51.99
Artesia Fire Equipment Inc.	82159	12/26/2023	fittings for units	1,377.00
LN Curtis	INV776334	12/26/2023	Air Compressor Maintenance	1,369.02
Woodlands Hardware	012125/1	12/27/2023	Various Supplies-Thread Seal t...	8.73
TLC Uniforms	269956	12/27/2023	Unifroms - Shirts, Hats, Pants	1,059.91
WEX Bank	94184081	01/02/2024	Fire Dept.	885.52

Accounts Payable Approval Report

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
LN Curtis	INV779138	01/02/2024	Air Compressor Maintenance	239.00
AT & T Mobility	287334080831X12262023	01/03/2024	Fire Phones	52.38
AT & T Mobility	287334080831X12262023	01/03/2024	Fire Telecommunications	120.12
Verizon Wireless	9952221850	01/03/2024	Fire Department	80.02
NM Water Service Company	INV0004637	01/16/2024	Water - Utilities	68.27
PNM	INV0004638	01/22/2024	FD-Electricity - Utilities	169.10
PNM	INV0004640	01/22/2024	FD-Electricity - Utilities	535.38
Department 3002 - Fire Protection Total:				6,906.90
Fund 20900 - Fire Protection Total:				6,906.90
Fund: 29700 - County EMS GRT				
Department: 2002 - General Administration				
WEX Bank	94184081	01/02/2024	EMS Fuel	162.54
AT & T Mobility	287334080831X12262023	01/03/2024	EMT Phones	158.22
Verizon Wireless	9952221850	01/03/2024	EMS	81.32
NMDOH-EMS Bureau	EMS3051	01/03/2024	EMS Renewal	60.00
Department 2002 - General Administration Total:				462.08
Fund 29700 - County EMS GRT Total:				462.08
Fund: 30300 - State Legislative Appropriation Project				
Department: 2002 - General Administration				
Construction Coordinators Inc.	1304	12/26/2023	Unforseen Concrete Work @ ...	7,797.60
FBT Architects	2022-0084-2	01/03/2024	Architectual Design Services f...	6,027.00
Department 2002 - General Administration Total:				13,824.60
Fund 30300 - State Legislative Appropriation Project Total:				13,824.60
Fund: 39900 - Other Capital Projects				
Department: 2002 - General Administration				
RoofCARE, LLC.	16061	12/27/2023	Repair Roof Over Stage in Mult..	5,287.48
Treetop Products, LLC.	INVTRE25134	12/27/2023	3ZB3355 Extra Black Section P...	6,947.20
Treetop Products, LLC.	INVTRE25134	12/27/2023	Shipping	3,091.96
Treetop Products, LLC.	INVTRE25134	12/27/2023	3ZB3357 Extra Black End Cap ...	511.00
Treetop Products, LLC.	INVTRE25134	12/27/2023	3ZB3356 Extra Yellow Section ...	8,227.20
Department 2002 - General Administration Total:				24,064.84
Fund 39900 - Other Capital Projects Total:				24,064.84
Grand Total:				71,838.41

Fund Summary

Fund	Expense Amount
11000 - General Operating Fund	26,579.99
20900 - Fire Protection	6,906.90
29700 - County EMS GRT	462.08
30300 - State Legislative Appropriation Project	13,824.60
39900 - Other Capital Projects	24,064.84
Grand Total:	71,838.41

Account Summary

Account Number	Account Name	Expense Amount
11000-0001-22040	Garnishments Payable	350.00
11000-0001-22050	Healthcare Insurance Pa...	11,730.77
11000-0001-22055	Dental Insurance Payable	795.02
11000-0001-22060	Vision Insurance Payable	138.94
11000-0001-22070	Life Insurance Payable	57.46
11000-0001-22075	Disability Payable	69.16
11000-0001-22080	Miscellaneous Employee...	112.00
11000-1001-56040	Supplies-Furniture/Fixtu...	52.38
11000-2001-56020	Supplies - General Office	761.53
11000-2001-56040	Supplies-Furniture/Fixtu...	102.35
11000-2001-56120	Supplies - Vehicle Fuel	39.38
11000-2001-57160	Telecommunications	549.53
11000-2002-55030	Contract - Professional S...	626.83
11000-2002-55999	Contract - Other Services	132.59
11000-2002-57130	Rent of Equipment/Mach..	184.94
11000-2002-57160	Telecommunications	1,614.00
11000-2002-57170	Utilities - Electricity	669.94
11000-2002-57171	Utilities - Natural Gas	1,189.17
11000-2002-57173	Utilities - Water	393.38
11000-2002-57997	10th Anniversary Celebr...	218.00
11000-2004-56020	Supplies - General Office	104.68
11000-2004-57160	Telecommunications	118.41
11000-2012-51030	Salaries - Term Position	660.00
11000-3001-56020	Supplies - General Office	283.20
11000-3001-56040	Supplies-Furniture/Fixtu...	139.74
11000-3001-56110	Supplies - Uniforms/Linen	72.97
11000-3001-56120	Supplies - Vehicle Fuel	419.76
11000-3001-56999	Supplies - Other	330.74
11000-3001-57090	Printing/Publishing/Adve...	261.53
11000-3001-57160	Telecommunications	121.94
11000-3002-56040	Supplies-Furniture/Fixtu...	104.04
11000-3002-56120	Supplies - Vehicle Fuel	48.34
11000-3002-57160	Telecommunications	80.08
11000-3004-55999	Contract - Other Services	1,225.65
11000-4004-57090	Printing/Publishing/Adve...	1.51
11000-5101-54040	Maintenance & Repairs -...	260.01
11000-5101-55999	Contract - Other Services	487.36
11000-5101-56030	Supplies - Field Supplies	314.23
11000-5101-56040	Supplies-Furniture/Fixtu...	52.38
11000-5101-56120	Supplies - Vehicle Fuel	414.31
11000-5101-56122	Supplies - Vehicle Tires	184.70
11000-5101-57160	Telecommunications	186.20
11000-5104-57170	Utilities - Electricity	920.84
20900-3002-54020	Maintenance & Repairs -...	1,608.02
20900-3002-54040	Maintenance & Repairs -...	51.99
20900-3002-56030	Supplies - Field Supplies	1,593.21
20900-3002-56040	Supplies-Furniture/Fixtu...	52.38
20900-3002-56110	Supplies - Uniforms/Linen	1,059.91

Accounts Payable Approval Report

Account Summary

Account Number	Account Name	Expense Amount
20900-3002-56120	Supplies - Vehicle Fuel	885.52
20900-3002-57160	Telecommunications	200.14
20900-3002-57170	Utilities - Electricity	704.48
20900-3002-57171	Utilities - Natural Gas	682.98
20900-3002-57173	Utilities - Water	68.27
29700-2002-56040	Supplies-Furniture/Fixtu...	158.22
29700-2002-56120	Supplies - Vehicle Fuel	162.54
29700-2002-57150	Subscriptions & Dues	60.00
29700-2002-57160	Telecommunications	81.32
30300-2002-55030	Contract - Professional S...	6,027.00
30300-2002-58040	Infrastructure	7,797.60
39900-2002-58010	Buildings & Structures	5,287.48
39900-2002-58090	Roadways/Bridges	18,777.36
	Grand Total:	71,838.41

Project Account Summary

Project Account Key	Expense Amount	
None	65,811.41	
E2798-50000	6,027.00	
	Grand Total:	71,838.41

MAYOR & COUNCILORS

JOSHUA RAMSELL, MAYOR

LAWRENCE GORDON, COUNCILOR

ARTHUR APODACA, COUNCILOR

MATTHEW MARQUEZ, COUNCILOR

TOM NELSON, COUNCILOR

ATTEST:



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP BANK CODE-AP BANK CODE						
VEN04185	Amazon Business	01/04/2024	EFT	0.00	1,553.12	
VEN04527	Sharp Electronics Corporation	01/04/2024	EFT	0.00	628.34	
VEN04563	TLC Uniforms	01/04/2024	Regular	0.00	1,059.91	
VEN04869	The Printers Press Inc.	01/04/2024	EFT	0.00	261.53	
VEN04417	Napa Auto Parts	01/04/2024	Regular	0.00	312.00	
VEN04582	Valencia County Fiscal Office	01/04/2024	Regular	0.00	1,225.65	
VEN04631	FBT Architects	01/04/2024	Regular	0.00	6,027.00	
VEN04603	Woodlands Hardware	01/04/2024	Regular	0.00	337.29	
VEN04804	Chad Good	01/04/2024	EFT	0.00	180.00	
VEN04598	Wells Fargo Financial Leasing	01/04/2024	Regular	0.00	184.94	
VEN04558	Thomas S. Adair	01/04/2024	Regular	0.00	180.00	
VEN04249	Comcast Business	01/04/2024	Regular	0.00	1,097.42	
VEN04260	Craig Independent Tire Co.	01/04/2024	Regular	0.00	184.70	
VEN04203	Artesia Fire Equipment Inc.	01/04/2024	Regular	0.00	1,377.00	
VEN04801	Adelina Benavidez	01/04/2024	EFT	0.00	120.00	
VEN04718	Melodie Good	01/04/2024	EFT	0.00	180.00	
VEN04378	LN Curtis	01/04/2024	Regular	0.00	1,608.02	
VEN04460	NMDOH-EMS Bureau	01/04/2024	Regular	0.00	60.00	
VEN04702	Linde Gas & Equipment Inc.	01/04/2024	EFT	0.00	193.15	
VEN04728	Shred-it US JV LLC	01/04/2024	EFT	0.00	132.59	
VEN04842	Treetop Products, LLC.	01/04/2024	EFT	0.00	18,777.36	
VEN04510	RoofCARE, LLC.	01/04/2024	EFT	0.00	5,287.48	
VEN04783	Construction Coordinators Inc.	01/04/2024	EFT	0.00	7,797.60	
VEN04844	AT & T Mobility	01/04/2024	Regular	0.00	1,452.01	
VEN04709	Maloy Mobile Storage Inc.	01/04/2024	EFT	0.00	487.36	
VEN04249	Comcast Business	01/18/2024	Bank Draft	0.00	516.58	DFT0001026
VEN04448	NM Gas Co	01/19/2024	Bank Draft	0.00	1,872.15	DFT0001027
VEN04459	NM Water Service Company	01/16/2024	Bank Draft	0.00	461.65	DFT0001028
VEN04481	PNM	01/22/2024	Bank Draft	0.00	2,295.26	DFT0001029
VEN04587	Verizon Wireless	01/12/2024	Bank Draft	0.00	547.10	DFT0001030
VEN04599	WEX Bank	01/12/2024	Bank Draft	0.00	1,969.85	DFT0001031

Bank Code AP BANK CODE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	21	13	0.00	15,105.94
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	17	6	0.00	7,662.59
EFT's	23	12	0.00	35,598.53
	61	31	0.00	58,367.06

My Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: PY BANK CODE-PAYROLL BANK CODE						
VEN04820	State of New Mexico Child Support S	01/04/2024	Regular	0.00	101.54	
VEN04820	State of New Mexico Child Support S	01/04/2024	Regular	0.00	110.00	
VEN04820	State of New Mexico Child Support S	01/04/2024	Regular	0.00	138.46	
VEN04679	Globe Life & Accident Insurance Con	01/04/2024	EFT	0.00	112.00	
VEN04624	GSD - Administrative Services Divisio	01/04/2024	Regular	0.00	12,733.89	
VEN04624	GSD - Administrative Services Divisio	01/04/2024	Regular	0.00	57.46	

Bank Code PY BANK CODE Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	13	5	0.00	13,141.35
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	2	1	0.00	112.00
	15	6	0.00	13,253.35

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	34	18	0.00	28,247.29
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	17	6	0.00	7,662.59
EFT's	25	13	0.00	35,710.53
	76	37	0.00	71,620.41

Fund Summary

Fund	Name	Period	Amount
99000	Pooled Cash Fund	1/2024	71,620.41
			71,620.41

Authorization Signatures

CHECK REGISTER

This check register has been reviewed and verified for accuracy.

First Signor

Date

Second Signor



INTERGOVERNMENTAL SERVICES AGREEMENT BETWEEN THE COUNTY OF VALENCIA AND THE CITY OF RIO COMMUNITIES FOR LAW ENFORCEMENT PROTECTION

THIS INTERGOVERNMENTAL SERVICES AGREEMENT ("Agreement") is made by and between the County of Valencia ("County") and the City of Rio Communities ("City").

RECITALS

WHEREAS, NMSA 1978, Section 3-12-4 (1963) requires a municipality to maintain a "police officer" and NMSA 1978, Section 3-13-2 (1988) sets forth the duties of that municipal police officer(s); and,

WHEREAS, the County of Valencia, encompassing the City of Rio Communities, maintains and is served by a Sheriff's Office commanded by a duly elected Sheriff who exercises those powers and duties set forth by NMSA 1978, Section 4-41-1 *et seq.*; and,

WHEREAS, the city is creating its own police department and has budgeted a Chief of Police and one officer to get the department started, but will lack adequate manpower to cover the city 24 hours a day, 7 days a week.

WHEREAS, it is in the best interest of the citizens of the City, who are also citizens of the County, for the City to contract with the County to fulfill the duties of municipal police officer; and,

WHEREAS, the Sheriff is willing to serve in the capacity of municipal police officer and the parties understand that regardless of this agreement the Sheriff will continue to enforce State Law within the City pursuant to NMSA 1978, Section 4-42-2 (1864); and,

WHEREAS, pursuant to the New Mexico Procurement Code, Section 13-1-98A and Section 13-1-135 NMSA 1978, public agencies consisting of the City of Rio Communities, the Valencia County Sheriff's Office, and the Valencia County Commission (fiscal agent) desire to enter into an Agreement whereby the Valencia County Sheriff's Office will provide law enforcement protection and services to the City by and through the Valencia County Sheriff's office.

IT IS THEREFORE AGREED as follows:

1. Purpose of Agreement. The purpose of this Agreement is for the Valencia County Sheriff's Office to provide law enforcement protection and services to the City.
2. Duties of the County. The Valencia County Sheriff's Office shall provide the following law enforcement services to the City:
 - a. The sheriff's office will respond to calls for service outside the working hours of the police department personnel based on the schedule provided by the city.
 - b. The Sheriff is not obligated by virtue of this Agreement to administer directed patrols, specific traffic enforcement, enforce municipal ordinances or provide a 24 hour presence in the City.
 - c. Calls for service that require special units to handle such as the detective division or SWAT, the city will pay the county a sum of time and ½ pay per hour per deputy as well as reasonable administrative fee to cover fuel and equipment.
 - d. The Sheriff may, at the request of the Mayor of Rio Communities by email, assign additional Deputy (s) to attend special events. Rio Communities will pay the County the sum of time and ½ pay per hour per deputy as well as a reasonable administrative fee cover equipment/fuel.
 - e. The Sheriff's office will provide the city chief of police with body camera service until January 2024 or when the police department obtains its own body camera service, whichever occurs first.
 - f. The Sheriff's office will authorize the city police department access and permission to utilize our radio communications system to communicate with VRECC and other law enforcement. The communications frequency/talk groups will be determined as the police department grows and communication needs for both the sheriff's office, police department, and dispatch are evaluated.
3. Duties of the City.
 - a. In accordance with the Law Enforcement Protection Fund ("LEPF") Act-as described within New Mexico Statutes Annotated Section 29-13-1 through 29-13-9-Certain payments by the City to the County may be made with LEPF funds.
 - b. The City shall pay to the County \$47,496.00 for the period of July 1, 2023 through December 31, 2023 for services set forth above excluding those items to be specifically billed which, all or a part of, may come from the State Law Enforcement Protection Fund (LEPF)." In addition, the City shall pay to the County on a monthly basis based on billed costs from the Sheriff's Office for services rendered.

- c. The city will provide the sheriff's office with the work schedule for police department personnel.
 - d. The city will provide a cell phone with data service that meets the requirements of our body camera system to allow the use of our body camera system.
 - e. The city will provide equipment that will allow the police department to utilize the sheriff's office radio communication equipment.
 - a. The city will respond to calls for service during the working hours of the police department personnel and sheriff's office will assist them with call for service as needed.
 - b. The city will have until the beginning of 2024 to establish a body camera program and policy for the police department that will be in compliance with NMSA 29-1-18
4. City Prisoners. Any persons imprisoned for violation of City Ordinances are to be considered City prisoners.
5. Administration. Administration of this Agreement shall be the sole responsibility of the Valencia County Sheriff.
6. Liability.
- a. No Party shall be responsible for liability, beyond the obligation to provide insurance coverage, incurred as a result of any other Party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to the immunities and limitations of the New Mexico Tort Claims Act.
 - b. This Agreement shall not create or confer on any other person or entity any right or benefit, substantive or procedural, enforceable at law or otherwise, against any party or their officers, directors, officials, employees, agents, representatives, contractors, subcontractors, consultants or advisors.
 - c. All employees or contractors engaged in any of the work or services performed pursuant to this Agreement shall at all times and in all places be subject to the County's supervision and control and said County shall be solely responsible for the conduct and performance of these individuals.
7. Third Party Beneficiary. This Agreement shall not create or confer on any other person or entity any right or benefit, substantive or procedural, enforceable at law or otherwise, against any party or their officers, directors, officials, employees, agents, representatives, contractors, subcontractors, consultants or advisors.
8. Property. No property shall be acquired as a result of this Agreement, which does not involve the disposition, division, or distribution of any property. The disposition of records generated

by performance of this Agreement shall be decided by the parties upon termination.

9. Term of Agreement. The term of this Agreement shall commence July 01, 2023 and terminate on June 30, 2024.
10. Termination of Agreement. Notwithstanding section 9 above, this Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least 6 months prior to the intended date of termination.
11. Conflict with Continuation of Services Agreement. This agreement supersedes all previous agreements relating to the Valencia County Sheriff's Office.
12. Approval. The parties agree that this Intergovernmental Services Agreement is subject to approval of the Governing Bodies of both the City and the County and the Valencia County Sheriff.
13. Receipts. There shall be strict accountability by the parties of all funds disbursed, received, and expended under the terms of this Agreement.

COUNTY OF VALENCIA

PASSED, APPROVED, AND ADOPTED this ____ day of _____ 2024, in regular session of the Valencia County Commission, Valencia County, New Mexico.

BOARD OF COUNTY COMMISSIONERS

Gerard Sais, Chair
District I

Jhonathan Aragon, Vice -Chair
District V

Troy Richardson Commissioner
District II

David Hyder, Commissioner
District III

Joseph Bizzel Commissioner
District IV

VALENCIA COUNTY SHERIFF

Denise Vigil, Sheriff

Date

ATTEST BY:

Mike Milam, County Clerk

Date: _____

THE CITY OF RIO COMMUNITIES

PASSED, APPROVED, AND ADOPTED this 8th day of January 2024 in a Regular Business Meeting session of the City of Rio Communities, Valencia County, New Mexico.

City of Rio Communities Governing Body

Joshua Ramsell
Mayor

Lawrence R. Gordon
Councilor

Aruthur “Art” Apodaca
Councilor

Matthew Marquez
Councilor

Thomas Nelson
Councilor

Attest:

Martin D. Moore
Acting Municipal Clerk